

BLUE MOUNTAIN SCHOOL DISTRICT
ORWIGSBURG, PENNSYLVANIA

**ACT 93 NON-UNIVERSITY
CONTINUING EDUCATION UNITS/HOURS
APPROVAL TO ENROLL FORM**

Reimbursement for the cost of continuing education credits (CEUs) and/or hours for continuing education courses/workshops in order to maintain highly qualified status will be made to the Act 93 members. Only the cost of the CEUs or fees for continuing education courses/workshops will be reimbursed. (Travel, meals and overnight accommodations will not be reimbursed.) Proof of successful completion of the course or workshop will be required for reimbursement.

To be eligible for reimbursement for courses/workshops which end prior to June 30th of any given year, reimbursement requests must be received no later than **July 31st** of that year.

Professional employees should complete (type or print) and submit this form at least two weeks prior to course enrollment.

School year in which course(s)/workshop(s) will be taken: _____

Name of Employee: _____ Bldg. Assignment: _____

Certificate Held (check one): Instructional I _____ Instructional II _____

Subject(s)/Licensure listed on certificate/License _____

Year my baccalaureate degree was awarded: _____

Number of credits earned to date beyond my baccalaureate degree: _____

Number of days already used in current school year: _____

Name of credit-granting institution I plan to attend: _____

Title of course(s) in which I plan to enroll: (1) _____

(2) _____ (3) _____

I approve _____ do not approve _____ the above titled courses(s)/workshop(s) as being eligible for reimbursement in accordance with the current Act 93 Agreement.

Superintendent's Signature

Date

Original - Employee
Copy - Superintendent