

**REQUEST FOR OFFICIAL TRANSCRIPT
FORMER BLUE MOUNTAIN STUDENTS**

A fee of \$3.00 per transcript request must be paid by cash or check made payable to the Blue Mountain Guidance Department.

Mail request and payment to: Blue Mountain High School Guidance Department
1076 West Market Street
Schuylkill Haven, Pa. 17972

PLEASE NOTE: We recommend a two week notice to process transcript requests.
Transcripts are processed in the order they are received.

Blue Mountain High School will release the following information in the transcript: final class grades, rank, GPA, Keystone Exam Scores, College Board scores, activities and honors.

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Date request submitted _____

NAME _____
(include maiden name if applicable)

Date of Birth: _____ **Graduation Year:** _____

Telephone: _____

LIST COMPLETE NAME AND ADDRESS OF INSTITUTION WHERE TRANSCRIPT IS TO BE SENT:
(List one institution per form)

DEADLINE: _____
(if any)

Signature: _____