



BLUE MOUNTAIN SCHOOL DISTRICT

**Board of School Directors
Public Meeting Agenda
Thursday, June 22, 2017
7:15 PM**

**Blue Mountain Middle School
Orwigsburg, PA**

**Mrs. Anne Usuka
Board President**

**Dr. David Helsel
Superintendent**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. SUPERINTENDENT'S REPORT**
- 5. REVIEW OF AGENDA**
- 6. INVITATION TO PUBLIC TO SPEAK ON AGENDA ITEMS**
- 7. APPROVAL OF CONSENT AGENDA**
- 8. APPROVAL OF MINUTES**

It is recommended that the Board approve the minutes of the meetings as listed (Attachment #1):

May 18, 2017 Regular Board Meeting
June 6, 2017 Special Board Meeting
June 15, 2017 Committee of the Whole Meeting

- 9. FINANCE** (Mark Hoover – Chairperson, Mary Jo Moss, Timothy Grube)

A motion is requested to approve all recommended items as listed under Finance:

Financial Reports

It is recommended that the Board approve the financial reports as listed (Attachment #2):

Monthly Bank Account Summary – May 2017
Revenue Report – Total Receipts – May 2017
Expenditure Report – May 2017
General Fund Check Register – June 2017
General Fund List of Payments – May 2017
Cafeteria Report – May 2017
Cafeteria Fund Check Register – June 2017
Cafeteria Fund List of Payments – May 2017
High School Activity Fund Report – May 2017
Middle School Activity Fund Report – May 2017
Special Revenue Fund Report – May 2017
Athletic Fund Report – May 2017
Athletic Fund List of Payments – May 2017
BMEE Additions and Renovations Project – May 2017
Budget Transfers

Final Budget

It is recommended that the Board approve the school district's Final Budget for the 2017-2018 fiscal year with revenues in the amount of **\$41,112,208** and expenditures in the amount of **\$41,639,906** in accordance with School Board Policy Nos. 602, 603 and 604. The deficit will be funded through the use of committed fund balances (Attachment #3).

Local and Real Estate Tax Rates

It is recommended that the Board approve the current local tax rates and establish real estate tax rates in accordance with School Board Policy No. 605 as follows in support of the final budget for the 2017-2018 fiscal year:

	<u>2016/2017</u>	<u>2017/2018</u>
Real Estate	37.254 mills	37.254 mills
Occupational Assessment	\$230.00	\$230.00
Real Estate Transfer*	1.0%	1.0%
Earned Income Tax*	1.0%	1.0%
Local Services Tax	\$5.00	\$5.00
Business Privilege Tax	\$10.00	\$10.00
Per Capita 511 Tax	\$0.00	\$0.00
Per Capita 679 Tax	\$0.00	\$0.00

* 0.5% for school district; 0.5% for municipalities

Appointment of Tax Collector

It is recommended that the Board approve the appointment of Tiffany Miller as Cressona Tax Collector.

Homestead and Farmstead Exclusion Resolution

It is recommended that the Board adopt the 2017 Homestead and Farmstead Exclusion Resolution in accordance with final budget adoption (Attachment #4).

Approval of July 2017 Bills

It is recommended that the Board approve paying the customary bills and payroll for the month of July 2017 which will be ratified at the August 2017 school board meeting.

Budget Transfers

It is recommended that the Board authorize the Business Office to make the necessary budget transfers to close the 2016-2017 fiscal year in conjunction with the completion of the 2016-2017 annual audit. (A detailed list of transfers made at year end will be presented to the Board for approval at a later date.)

Insurance Advisor

It is recommended that the Board approve the appointment of Seltzer Insurance Agency of Orwigsburg as insurance advisor for the 2017-2018 school year.

Insurance Provider

It is recommended that the Board approve Wright Insurance as the District's liability, property, automobile and umbrella insurance provider for the 2017-2018 school year at an annual cost of \$132,790.

Renewal of Life Insurance

It is recommended that the Board approve the renewal of life insurance through Pennsylvania School Boards Association Insurance Trust for the 2017-2018 fiscal year with no change in coverage and no increase in rates from the 2016-2017 fiscal year.

Vision Insurance

It is recommended that the Board approve the change in providers for vision insurance to VBA for the 2017-2018 fiscal year at the following rates:

	<u>2017-2018 (Monthly)</u>
Single	\$3.02
2-Party, Family	\$7.10

Renewal of Dental Insurance

It is recommended that the Board approve the renewal of dental insurance through United Concordia for the 2017-2018 fiscal year at the following rates with an increase in rates from the 2016-2017 fiscal year.

	<u>2017-2018 (Monthly)</u>
Administrative Services Only	\$2.20
Single	\$27.58
2-Party, Family	\$60.38

Lease of Vehicle

It is recommended that the Board approve the lease agreement with Fisher Leasing, Inc. for the lease of a vehicle for Driver's Education at \$17.00 per day for the months of June, July and August 2017.

Bond Refinancing Resolution

It is recommended that the Board approve the form of Resolution prepared by bond counsel to accept the commitment from Riverview Bank for a \$9,814,000 tax exempt loan, 7 year variable rate with 3% cap, to refinance the District's outstanding 2012 bonds, and authorizing the appropriate officers of the Board to execute all necessary documents to complete that transaction.

10. PHYSICAL FACILITIES (Timothy Grube – Chairperson, David Lafko, Dean Gherghel)

A motion is requested to approve all recommended items as listed under Physical Facilities:

Facility Requests

It is recommended that the Board approve the attached list of facility requests dated June 22, 2017 (Attachment #5).

Disposal of Items

It is recommended that the Board authorize Administration to liquidate, both by sale and donation, numerous surplus or obsolete items beginning July 1, 2017 through June 30, 2018.

Purchase of Heating Oil

It is recommended that the Board approve the purchase of heating oil for the 2017-2018 school year from Premium Traders Corporation at the Firm Price of \$1.7271 per gallon for Transport and \$1.9367 per gallon for Tank Wagon as bid by the Schuylkill County School District Heating Oil Consortium.

Water Treatment Services

It is recommended that the Board approve a proposal from R.L. Clark Enterprises, Inc. to continue providing district-wide heating and geothermal water treatment services beginning July 1, 2017 through June 30, 2018 for their proposed total amount of \$8,232.00.

Little Free Libraries

It is recommended that the Board approve Little Free Libraries to be installed at BMSD elementary buildings.

Coffee House/Student Store

It is recommended that the Board approve proceeding with construction of a coffee house/student store at BMHS.

Award of Bid

It is recommended that the Board approve awarding a bid to Waste Management of Lancaster for trash disposal and recycling services for three years beginning July 1, 2017 through June 30, 2020 at an annual cost of \$21,783.

Agreement with North Manheim Township

It is recommended that the Board approve an Agreement with North Manheim Township with respect to the stadium project at BMHS.

11. PERSONNEL (Michelle Vesay – Chairperson, Herman Fligge, Scott Reichert)

A motion is requested to approve all recommended items as listed under Personnel:

Substitute Employee

It is recommended that the Board approve the following new substitute employee for the 2016-2017 school year in accordance with School Board Policy No. 405:

Sharon Koch

Custodian (retroactive to May 24, 2017)

Resignation

It is recommended that the Board accept the resignation of Kenneth Rossi, Supervisor of Special Education/High School Assistant Principal, effective June 30, 2017.

Creation of Positions and Approval of Job Descriptions

It is recommended that the Board approve the creation of the following positions and job descriptions:

Coordinator of Special Education (Attachment #6).

High School Assistant Principal (Attachment #7).

Administrative Assistant to the Superintendent/Recording Secretary for the Board of Education (Attachment #8).

Transfers

It is recommended that the Board approve the following transfers:

Cheryl Lagola to the position of Administrative Assistant to the Superintendent/Recording Secretary for the Board of Education.

Christopher Stofko from Lead School Psychologist to Coordinator of Special Education at a salary based on 93% of his new position job value in the Act 93 Agreement to be approved in the future.

Elimination of Positions

It is recommended that the Board approve the elimination of the following positions:

Supervisor of Special Education/High School Assistant Principal.

Secretary to Superintendent/Recording Secretary for the Board of Education.

Lead School Psychologist position.

Non-Union Confidential Staff Salary Matrix

It is recommended that the Board approve the salary matrix for the non-union confidential staff (Attachment #9.)

Head Custodians and Cafeteria Managers

It is recommended that the Board approve the hourly rates for the head custodians and cafeteria managers (Attachment #10).

Independent Contracts

It is recommended that the Board approve the following Independent Contracts:

Progressive Pediatric Therapy, LLC to provide Extended School Speech Therapy services for students who receive special education services beginning June 27, 2017 through July 27, 2017 for approximately 60 hours at an hourly rate of \$62.00. The total cost shall not exceed \$3,720.00. This additional contract is necessary due to the resignation of Emily Hobbs who was previously approved as a Speech Therapist to provide Extended School Year Services.

BAYADA Home Health Care, Inc. to provide nursing services for a student who receives special education. The contract will extend from July 1, 2017 through June 30, 2018 at an hourly rate of \$45.90 for approximately 10 hours per month.

Progressive Pediatric Therapy, LLC to provide Occupational Therapy services by a registered occupational therapist for students who receive special education and Section 504 services beginning July 1, 2017 through June 30, 2018 for approximately 492 hours at an hourly rate of \$62.00. The total estimated contract cost shall not exceed \$30,504.00.

Appointment of Attorneys

It is recommended that the Board appoint the following attorneys:

Eric Prock as School Board Solicitor at a rate of \$150 per hour for non-litigation work, \$175 per hour for litigation-related work, and a \$3,000 retainer beginning July 1, 2017 through June 30, 2018.

The law firm of Sweet, Stevens, Katz and Williams as Special Counsel for special education matters at the standard hourly rate of \$150 for routine or general matters for attorneys, \$195 per hour for non-routine matters for attorneys, and \$125 per hour for legal assistants, for the period of July 1, 2017 through June 30, 2018.

Appointment of School Dentists

It is recommended that the Board approve Dr. Harjeet S. Mangat and Dr. Jaskirat Basra as dentists to perform dental examinations for kindergarten and 3rd grade at BMEW and BMEE, 7th grade at BMMS, and kindergarten, 3rd and 7th grade at St. Ambrose at a rate of \$4.00 per exam for the 2017-2018 school year.

Appointment of School Physician

It is recommended that the Board approve Dr. Donald C. Moyer as physician to perform kindergarten physical examinations at BMEE, BMEW and St. Ambrose, grade 6 examinations at BMMS and St. Ambrose, and grade 11 examinations at BMHS for three years contingent on final agreement with Geisinger Clinic.

Permission to Hire

It is recommended that the Board authorize Administration to hire employees during the summer to be formally ratified at the August board meeting.

BMEA Collective Bargaining Agreement

The following items are in accordance with the BMSD/BMEA Collective Bargaining Agreement and district policies and procedures:

Attainment of Tenure

It is recommended that the Board acknowledge the attainment of tenure for the following professionals who have been employed and rated satisfactorily for a three-year probationary period:

Lisa Gherghel
Lauren Marra
Kayla Spencer

Allison Koszyk
Leonard Reed
Danielle Zimmerman

Resignations

It is recommended that the Board accept the following resignations:

Michelle Hanley-Kimmerle, BMEE Art teacher, effective the end of the 2016-2017 school year.

Jennifer Gorski, BMEW Special Education teacher, effective July 2, 2017.

Leave of Absence

It is recommended that the Board approve a request received from Kaitlin Shaw, BMMS teacher, to take a maternity leave beginning August 22, 2017, using applicable trade, sick and personal days, returning to work on October 2, 2017.

Creation of Position and Approval of Job Description

It is recommended that the Board approve the creation of the position of Elementary Instructional Technology Integration Coach and the job description for this position (Attachment #11).

Transfer

It is recommended that the Board approve the following transfers for the 2017-2018 school year:

Terri Willard from BMEW Grade 2 to Elementary Instructional Technology Integration Coach.

Pamela Sonon from BMEC Grade 5 to BMEW Grade 2.

Sarah Hudock from BMEW/BMEE to BMEW/BMEC.

Ashley Zelinsky from BMMS/BMEC to BMMS/BMEE.

Amy Savage from BMEC/BMEW to BMEW.

Donna Knox from BMMS Life Skills Support to BMMS Autistic Support.

Employment Requests

It is recommended that the Board approve the following employment requests:

A change in assignment for Terri Faust from Emotional Support Extended School Year Teacher at BMEE to Emotional Support Extended School Year Teacher at BMHS beginning June 20, 2017 through July 27, 2017 for 4 hours per day at a rate of \$30.00 per hour.

Katybeth Morrison as a temporary professional English teacher assigned to BMMS at a salary of \$42,448 (Bachelors, Step 2) beginning the 2017-2018 school year. Katybeth replaces Melissa Brice who was transferred to the High School.

Jarrold Kramer as a temporary professional Business Education teacher assigned to BMHS at a salary of \$41,500 (Bachelors, Step 1) beginning the 2017-2018 school year.

BMESPA Collective Bargaining Agreement

The following items are in accordance with the BMSD/BMESPA Collective Bargaining Agreement and district policies and procedures:

Regular Employment Status

It is recommended that the Board acknowledge regular employment status for the following employees who completed their 60-day probationary period:

Denise Berger – May 26, 2017

Amy Dewald – May 29, 2017

Debra Ridge – June 1, 2017

Collective Bargaining Agreement

It is recommended that the Board approve a three-year Collective Bargaining Agreement between the Blue Mountain School District and the Blue Mountain Educational Support Personnel Association effective July 1, 2017 through June 30, 2020.

Retirement

It is recommended that the Board acknowledge the letter of intent to retire received from Ellen Degler, BMMS custodian, effective July 28, 2017.

Transfers

It is recommended that the Board approve the following transfers:

A temporary transfer for Catherine Wolesschok from BMEC aide to BMEC Secretary retroactive to May 18, 2017 through approximately April 2018 at the hourly rate of \$14.00.

~~Tasha Byerly from BMEE aide to BMMS aide.~~

~~Mary Zimmerman from BMEE aide to BMMS aide.~~

Employment Requests

It is recommended that the Board approve the following employment requests:

A change in assignment for Catherine Washko from Emotional Support Extended School Year Aide at BMEE to Autistic Support Extended School Year Aide at BMEE retroactive to June 13, 2017 through July 27, 2017 for 4 hours per day at the rate of \$10.00 per hour.

A change in assignment for Denise Berger from Autistic Support Extended School Year Aide at BMEE to Autistic Support Extended School Year Aide at BMHS beginning June 27, 2017 through July 27, 2017 for 4 hours per day at the rate of \$10.00 per hour.

An increase of hours for Debra Ridge, BMMS personal care aide, from 3.0 hours to 4.5 hours beginning the 2017-2018 school year.

Creation of Positions

It is recommended that the Board approve the creation of the following positions:

One full-time 7 hour personal care aide position at BMEE.

One full-time 7 hour personal care aide position at BMMS.

Elimination of Position

It is recommended that the Board approve the elimination of the following position:

One 4.5 hour personal care aide position at BMMS.

12. CURRICULUM AND INSTRUCTIONAL PROGRAMS (Herman Fligge – Chairperson, Scott Reichert, Michelle Vesay)

A motion is requested to approve all recommended items as listed under Curriculum and Instructional Programs:

Submission of 2017-2018 Federal Programs eGrant Application

It is recommended that the Board authorize Administration to submit the 2017-2018 Federal Programs eGrant application for Title I, Title II, and Title IV funds.

Dyslexia and Early Literacy Intervention Pilot Program Grant Agreement

It was recommended that the Board approve entering into the fourth in a series of agreements with the Pennsylvania Department of Education and Intermediate Unit 1 in the awarded amount of \$20,000 for the administration of the Dyslexia and Early Literacy Intervention Pilot Program.

Student Parent Handbooks

It is recommended that the Board approve the 2017-2018 Student-Parent Handbooks for BMHS, BMMS, and Elementary schools which includes the administrative regulations for the student dress code.

Act 80 Days Submission

It is recommended that the Board approve the submission of the following Act 80 days for the 2017-2018 school year to the Pennsylvania Department of Education:

November 10, 2017 – Act 80 early dismissal for the purpose of Parent/Teacher Conferences

November 13, 2017 – Act 80 full-day schedule for the purpose of assessment analysis and professional development

March 19, 2018 – Act 80 full-day schedule for the purpose of assessment analysis and professional development

13. FOOD SERVICES, HEALTH AND SAFETY (Scott Reichert – Chairperson, Dean Gherghel, Mark Hoover)

A motion is requested to approve all recommended items as listed under Food Services, Health and Safety:

Memorandums of Understanding

It is recommended that the Board approve Memorandums of Understanding by and between the Pennsylvania State Police (Reedsville Barracks) and the Blue Mountain School District and Memorandums of Understanding by and between the Orwigsburg Police Department and the Blue Mountain School District.

Information Item

Minutes of the May 30, 2017 meeting of the Safety Committee (Attachment #12.)

14. EXTRACURRICULAR PROGRAMS (Dean Gherghel – Chairperson, Timothy Grube, Mary Jo Moss)

A motion is requested to approve all recommended items as listed under Extracurricular Programs:

Diversity Club Advisor

It is recommended that the Board approve the addition of a Diversity Club Advisor position (Class A) to Appendix B-1 of the BMEA Collective Bargaining Agreement.

Schuylkill Haven Student Athlete

It is recommended that the Board approve a Schuylkill Haven student to travel with the Blue Mountain High School golf team to any and all events where he will compete as an independent athlete and will pay any additional expenses incurred.

Resignations

It is recommended that the Board accept the following resignations:

Gordon Ensinger as BMHS Band Front Instructor.

Sean Krim as Assistant Football Coach.

Gerald Kresge as Girls' Head Softball Coach.

Michael Shoupe as BMHS Student Council Advisor.

Employment Requests

It is recommended that the Board approve the following employment requests in accordance with the BMSD/BMEA Collective Bargaining Agreement for the 2017-2018 school year:

Linsey Clauser as BMHS Band Show Drill Designer at the stipend of \$1,681 (Class F, Step 1). Linsey replaces Adam Street who resigned.

Joshua Bishop as BMHS Band Percussion Instructor at the stipend of \$630 (Class C, Step 1). Joshua replaces Shawn Wolfe who resigned.

Brian Simpson as BMHS Band Front Instructor at the stipend of \$630 (Class C, Step 1). Brian replaces Gordon Ensinger who resigned.

Kevin Gee as Girls' Assistant Soccer Coach at the stipend of \$2,101 (Class CC, Step 1). Kevin replaces Trevor Brown who was hired as Boys Head Soccer Coach.

Paul Noon as Assistant Football Coach at the stipend of \$2,863 (Class EE, Step 2) pending completion of paperwork. Paul replaces John Sanders who retired from coaching.

Adjust the stipend of Jon Shirvinski as Assistant Wrestling Coach to \$2,634 (Class DD, Step 2).

Robert Marra as Assistant Swim Coach at the stipend of \$1,576 (Class BB, Step1) pending completion of paperwork. Robert replaces Kelly Wolfe who resigned.

Lisa Cook as BMHS Student Council Co-Advisor at the stipend of \$631 (Class E, ½ of Step 1).

Shana Mickley as BMHS Student Council Co-Advisor at the stipend of \$631 (Class E, ½ of Step 1).

Lisa Cook as Diversity Club Advisor at the stipend of \$306 (Class A, Step 1).

Volunteer

It is recommended that the Board approve Erik Johanson as a volunteer Football Coach.

15. POLICY/LEGISLATIVE (David Lafko – Chairperson, Mark Hoover, Herman Fligge)

A motion is requested to approve all recommended items as listed under Policy/Legislative:

Policies – First Reading

It is recommended that the Board approve the first reading of the following policies of the Blue Mountain School District Board Policy Manual (Attachment #13):

Policy 305 Employees – Employment of Substitutes

Policy 336 Employees – Personal Necessity Leave

Policies – Second Reading and Adoption

It is recommended that the Board approve the second reading and adoption of the following policies of the Blue Mountain School District Board Policy Manual (Attachment #14):

Policy 202 Pupils – Eligibility of Nonresident Students

Policy 203 Pupils – Immunizations and Communicable Diseases

Policy 209.3 Pupils – Diabetes Management

Policy 221 Pupils – Dress and Grooming

Policy 237 Pupils – Electronic Devices

Policy 246 Pupils – School Wellness

Policy 808 Operations – Food Services

16. COMMUNITY RELATIONS/EDUCATIONAL SUPPORT/TECHNOLOGY (Mary Jo Moss – Chairperson, Michelle Vesay, David Lafko)

A motion is requested to approve all recommended items as listed under Community Relations/Educational Support/Technology:

HP/SHI Lease Agreement

It is recommended that the Board approve a four-year lease agreement with HP/SHI for a total of 400 computers at an annual cost of \$49,094.47.

Copier Lease

It is recommended that the Board approve a five-year lease agreement with Fraser A.I.S. for copier services in the amount of \$5,590.00 monthly.

17. OLD BUSINESS (Reserved for prior agenda items)

18. NEW BUSINESS (Reserved for items for placement on next meeting agenda)

19. RECREATION COMMISSION (Dean Gherghel, Scott Reichert)

A motion is requested to approve all recommended items as listed under Recreation Commission:

Recreation Commission Report

It is recommended that the Board accept the Recreation Commission May 24, 2017 report which includes minutes of the April 26, 2017 meeting (Attachment #15).

20. OTHER REPORTS

A. Schuylkill Intermediate Unit 29 (Anne Usuka, Mary Jo Moss)

Adoption of IU 29 Policies and Procedures

It is recommended that the Board approve the adoption of the Schuylkill Intermediate Unit 29 policies and procedures under the federal requirements of 34 CFR PART 300.

Information Items

Schuylkill Intermediate Unit 29 agenda for the Chief School Administrators' meeting of May 22, 2017 including the minutes from the April 24, 2017 meeting (Attachment #16).

Schuylkill Intermediate Unit 29 agenda for the Board of Directors' meeting of June 5, 2017 including the minutes from the May 1, 2017 meeting and the Schuylkill Technology Center agenda for the Board of Directors' meeting of June 5, 2017 including the minutes of the May 1, 2017 meeting (Attachment #17).

B. PSBA Legislative Council (Dean Gherghel)

21. OTHER ITEMS FOR CONSIDERATION

Invitation to Public to Speak

22. DATES FOR FUTURE MEETINGS

Thursday, August 17, 2017	Committee of the Whole Meeting – 7:15 p.m. Blue Mountain District Office Conference Room
Thursday, August 24, 2017	Board of School Directors' Regular Meeting – 7:15 p.m. Blue Mountain Middle School

23. EXECUTIVE SESSION

24. ADDITIONAL AGENDA ITEMS AFTER EXECUTIVE SESSION

Under Personnel

Creation of Position

It is recommended that the Board approve the creation of a school psychologist position.

Act 93 Agreement

It is recommended that the Board approve the Act 93 Administrative Personnel Evaluation and Compensation Plan for 2017-2018.

Salary Increase for Director of Pupil Services

It is recommended that the Board approve the 2% salary increase for the Director of Pupil Services for 2017-2018.

Salary Increase for Director of Elementary and Secondary Education

It is recommended that the Board approve the 3% salary increase for the Director of Elementary and Secondary Education for 2017-2018.

25. ADJOURNMENT

May 18, 2017

**BLUE MOUNTAIN SCHOOL DISTRICT
ORWIGSBURG, PENNSYLVANIA
MINUTES OF THE REGULAR BOARD MEETING**

The Blue Mountain School District Board of School Directors held its Regular Board Meeting beginning at 7:15 p.m. on Thursday, May 18, 2017, at Blue Mountain Middle School, Orwigsburg, Pennsylvania.

President Usuka opened the meeting with the Call to Order and the Pledge of Allegiance.

Present for the Board were Herman Fligge, Dean Gherghel, Timothy Grube (arrived 7:55 p.m.), Mark Hoover, David Lafko, Mary Jo Moss, Scott Reichert, Anne Usuka, and Michelle Vesay.

Present for the Administration were Superintendent David Helsel, Business Administrator Angel Green, Director of Elementary and Secondary Education Gwendolyn Witmer-Belding, Director of Pupil Services Frank Musitano, High School Principal Kevin Berger, Middle School Principal James McGonigle, Elementary Principals Kristin Frederick and Mark Cesari, Elementary Assistant Principal Thomas Bonner, Attorney Eric Prock, and Recording Secretary Cheryl Lagola.

Others in attendance who signed the guest register were Howard Simms, David L. Darosh Sr., Ray Dampman, Jay L. Newswanger, Tara Steinhilber, Elaine Allen, Sue Hartman, Rich Eckert, Mike Regensburger, Mary Ann Subalesky, Carl Subalesky, Brett Fulk, Harry L. Breon Jr., Krista Kantner, and Jill Bergman.

PRESENTATIONS

Student Council Representative

Taylor Kerstetter updated the Board on activities being held at the High School.

Retiring Staff Members

The following individuals were recognized for their years of service and received a gift from the District:

Elaine Allen – BMEE Teacher
Diane Brown – BMEW Cafeteria
Tammy Freiler – BMHS Guidance Counselor
Lydia Malusky - BMEC Aide
Carl Subalesky – BMHS Aide

Harry Breon – BMMS Custodian
Rayman Dampman – BMMS Custodian
Susanne Hartman – BMEE Teacher
Sally Magalengo – BMMS Aide
Mary Ann Subalesky – BMHS Aide

President Usuka congratulated board member David Lafko for receiving his Bachelor of Science in HR Management and Business Management from Alvernia University earlier in the month.

SUPERINTENDENT'S REPORT

Dr. Helsel thanked the retirees for their 194 combined years of service and presented the new gifts for retirees which was a wooden clock with a brass plate stating the retiree's years of service. He also mentioned that many activities are occurring in all the schools and stated that it was great to be an Eagle.

RECESS

The Board took a 10 minutes recess to congratulate the retirees in attendance.

REVIEW OF AGENDA

Board members reviewed in detail those items listed on the agenda along with an additional item on the addendum. President Usuka asked Mr. Lafko if he would continue to serve as School Board Treasurer and he said yes. President Usuka asked Mrs. Vesay if she would continue to serve as School Board Secretary and she said yes.

INVITATION TO PUBLIC TO SPEAK ON AGENDA ITEMS

President Usuka extended an invitation to anyone who wished to speak on any agenda items. There were no comments.

APPROVAL OF CONSENT AGENDA

On a motion made by Mr. Lafko, seconded by Mr. Reichert, the Consent Agenda was approved. Motion carried unanimously.

APPROVAL OF MINUTES

It was recommended that the Board approve the minutes of the April 27, 2017 Regular Board Meeting, the May 10, 2017 Finance Committee Meeting, and the May 11, 2017 Committee of the Whole Meeting (Attachment #1). Mr. Gherghel moved and Mr. Lafko seconded the motion to approve the minutes. The motion carried unanimously.

FINANCE

Financial Reports

It was recommended that the Board approve the financial reports as listed (Attachment #2):

- Monthly Bank Account Summary – April 2017
- Revenue Report – Total Receipts – April 2017
- Expenditure Report – April 2017
- General Fund Check Register – May 2017
- General Fund List of Payments – April 2017
- Cafeteria Report – April 2017
- Cafeteria Fund Check Register – May 2017
- Cafeteria Fund List of Payments – April 2017
- High School Activity Fund Report – April 2017
- Middle School Activity Fund Report – April 2017
- Special Revenue Fund Report – April 2017
- Athletic Fund Report – April 2017
- Athletic Fund List of Payments – April 2017
- BMEE Additions and Renovations Project – April 2017
- Budget Transfers
- Tax Refunds

Proposed Final Budget

It was recommended that the Board approve the school district's Proposed Final Budget for the 2017-2018 fiscal year with revenues in the amount of **\$41,112,208** and expenditures in the amount of **\$41,639,906** in accordance with School Board Policy Nos. 602, 603 and 604 (Attachment #3).

Local and Real Estate Tax Rates

It was recommended that the Board approve the current local tax rates and establish real estate tax rates in accordance with School Board Policy No. 605 as follows in support of the proposed final budget for the 2017-2018 fiscal year:

	<u>2016/2017</u>	<u>2017/2018</u>
Real Estate	37.254 mills	37.254 mills
Occupational Assessment	\$230.00	\$230.00
Real Estate Transfer*	1.0%	1.0%
Earned Income Tax*	1.0%	1.0%
Local Services Tax	\$5.00	\$5.00
Business Privilege Tax	\$10.00	\$10.00
Per Capita 511 Tax	\$0.00	\$0.00
Per Capita 679 Tax	\$0.00	\$0.00

*0.5% for school district; 0.5% for municipalities

Real Estate and Occupational Assessment Tax Payment Dates

It was recommended that the Board approve the following dates for Real Estate and Occupational Assessment Tax payments:

Discount period – ends August 31, 2017
 Regular (face amount) period – ends October 31, 2017
 Penalty period – November 1, 2017 through December 31, 2017

Tax installments no later than the following dates:

August 1, 2017
 September 1, 2017
 October 1, 2017

Official School Depositories

It was recommended that the Board designate Riverview Bank as the official school depository for the 2017-2018 fiscal year and authorize Administration to open accounts.

Resignation of Tax Collector

It was recommended that the Board accept the resignation of Juli Schneck, Cressona Tax Collector, effective June 5, 2017.

Mrs. Moss moved, seconded by Mrs. Vesay, to approve all FINANCE items as recommended. Motion carried unanimously.

PHYSICAL FACILITIES

Facility Requests

It was recommended that the Board approve the attached list of facility requests dated May 18, 2017 (Attachment #4).

Mrs. Vesay moved, seconded by Mr. Fligge, to approve all PHYSICAL FACILITIES items as recommended. Motion carried unanimously.

PERSONNEL

Substitute Employee

It was recommended that the Board approve the following new substitute employee for the 2016-2017 school year in accordance with School Board Policy No. 405:

Kathy Schaffer Custodian (retroactive to May 8, 2017)

Source4Teachers Addendum

It was recommended that the Board approve an Addendum to the Source4Teachers Agreement to include substitute services for Extended School Year and Summer Credit Recovery effective June 1, 2017.

Independent Contracts

It was recommended that the Board approve the following Independent Contracts:

BAYADA Home Health Care, Inc. to provide nursing services for a student who receives special education. The contract will extend from July 1, 2017 through June 30, 2018 at an hourly rate of \$45.00 for approximately 10 hours per month. (THIS ITEM WAS TABLED)

Behavioral Health Associates to provide an educational program for a student during the 2017-2018 school year. The contract extends from July 1, 2017 to June 30, 2018 as per the established rate schedule.

Dr. Walter Setlock to review documentation to bill Medical ACCESS for students who receive special education services from July 1, 2017 to June 30, 2018. Approximately 375 documents will be reviewed at a rate of \$8.00 per document at a total contract cost not to exceed \$3,000.00.

Dr. Vincent Winterling to provide behavior support/consultation services for students who receive special education services from July 1, 2017 to June 30, 2018 at a rate of \$180.00 per hour for direct service plus a travel rate of \$75.00 per hour plus mileage and tolls. Consultation time will be billed at a rate of \$180.00 per hour. The total contract cost shall not exceed \$10,000.00.

Progressive Pediatric Therapy, LLC to provide Extended School Speech Therapy services for students who receive special education services beginning June 20, 2017 through June 22, 2017 for approximately 12 hours at an hourly rate of \$62.00. The total cost shall not exceed \$744.00.

Progressive Pediatric Therapy, LLC to provide Physical Therapy services by a registered physical therapist for students who receive special education and Section 504 services beginning July 1, 2017 through June 30, 2018 for an estimated 252 hours during the 2017-2018 fiscal year at an hourly rate of \$62.00. The total estimated contract cost shall not exceed \$15,624.00.

Dr. Robin Altman to provide psychiatric evaluations for two students. The contract will extend from May 18, 2017 through August 31, 2017 at a rate of \$1,500.00 per evaluation at a total contract cost not to exceed \$3,000.00.

Transportation Contract

It was recommended that the Board approve a transportation contract with Michelle Kimmel at the prevailing IRS mileage rate beginning July 1, 2017 through June 30, 2018.

BMEA Collective Bargaining Agreement

The following items are in accordance with the BMSD/BMEA Collective Bargaining Agreement and district policies and procedures:

Mentor Teacher

It was recommended that the Board approve the extension of Sondra Steinruck as mentor teacher for Janice Maher through the end of the 2016-2017 school year.

Leave of Absence

It was recommended that the Board approve a request received from Amber Sinn, BMHS teacher, to take a maternity leave beginning May 2, 2017, using applicable sick and personal days followed by a family and medical leave of absence for the remainder of the 2016-2017 school year.

Employment Requests

It was recommended that the Board approve the following employment requests:

Speech and language clinicians, special education teachers, regular education teachers, gifted education teachers/coordinators, guidance counselors and other professional personnel to prepare for and participate in evaluation/reevaluation, Individualized Educational Program Plan (IEP), Section 504, and Gifted Individualized Program Plan (GIEP) meetings that extend beyond their normal working hours from July 1, 2017 through June 30, 2018. The rate of pay will be the prevailing homebound instruction rate.

A revised Extended School Year Spreadsheet which may be subject to change (Attachment #5).

BMESPA Collective Bargaining Agreement

The following items are in accordance with the BMSD/BMESPA Collective Bargaining Agreement and district policies and procedures:

Regular Employment Status

It was recommended that the Board acknowledge regular employment status for Kara Coolbaugh who completed her 60-day probationary period on May 18, 2017.

Transfers

It was recommended that the Board approve the following transfers effective May 16, 2017:

Catherine Wolesschok – BMMS aide to BMEC aide.

Rita Ann Kraft – BMEC aide to BMMS aide.

Leave of Absence

It was recommended that the Board approve a request received from Dawn Yeager, BMMS aide, for an unpaid leave of absence through the rest of the 2016-2017 school year.

Employment Requests

It was recommended that the Board approve the following employment requests:

Joseph Janowski as a probationary full-time second shift custodian assigned to BMEE at the hourly rate of \$10.00 plus shift differential, effective May 22, 2017.

A revised Extended School Year Spreadsheet which may be subject to change (Attachment #5).

Retirements

It was recommended that the Board acknowledge the letters of intent to retire received from the following individuals:

Mary Ann Subalesky, BMHS aide, effective August 1, 2017.

Carl Subalesky, BMHS aide, effective August 1, 2017.

On a motion made by Mrs. Moss, second by Mrs. Vesay, the Board voted to table the Bayada Home Health Care, Inc. board motion under Independent Contracts. Motion carried.

Mr. Reichert moved, seconded by Mr. Lafko, to approve all other PERSONNEL items as recommended. Motion carried unanimously.

CURRICULUM AND INSTRUCTIONAL PROGRAMS

Graduation Candidates

It was recommended that the Board approve the names of 190 seniors as candidates for BMHS Commencement on Friday, June 2, 2017, contingent upon successful completion of the courses for which they are enrolled (Attachment #6).

Participation in Pennsylvania Youth Survey

It was recommended that the Board approve participation in the 2017 Pennsylvania Youth Survey sponsored by the PA Commission on Crime and Delinquency for students in grades 6, 8, 10, and 12 at no cost to the District.

Acceptance of Out-of-District Student

It was recommended that the Board accept a student from the Pottsville School District to attend the autistic support program at Blue Mountain High School at a calculated tuition rate for the 2017-2018 school year.

Independent Study Course

It was recommended that the Board approve the following Independent Study Course for the 2017-2018 school year:

Biochemistry in Equine Science (1.0 credit, 0.6 credit weight)

Textbook Approval

It was recommended that the Board approve the purchase and implementation of the following textbook beginning the 2017-2018 school year:

America's History 8th Edition (Bedford/St. Martin's, 2014) to be used for Honors American History I and AP US History

Findings of Fact, Conclusions of Law, and Recommendation

It was recommended that the Board approve the findings of fact, conclusions of law, and recommendation submitted by the hearing officer relative to Student #2105050.

Mrs. Vesay moved, seconded by Mr. Gherghel, to approve all CURRICULUM AND INSTRUCTIONAL PROGRAMS items as recommended. Motion carried unanimously.

Information Item

Information items included the Superintendent approving requests for homebound instruction for a 2nd grade student at BMEE and a 12th grade student at BMHS.

FOOD SERVICES, HEALTH AND SAFETY

Annual Renewal Contract

It was recommended that the Board approve the renewal of the Food Service Management Company contract with Nutrition Inc. for the 2017-2018 Fiscal Year, beginning July 1, 2017 through June 30, 2018, and authorize Administration to complete the necessary paperwork with the PA Department of Education, Division of Food and Nutrition.

Approval of Lunch and Ala Carte Prices

It was recommended that the Board approve the attached school lunch and ala carte prices for the 2017-2018 school year (Attachment #7).

Mr. Gherghel moved, seconded by Mr. Lafko, to approve all FOOD SERVICES, HEALTH AND SAFETY items as recommended. Motion carried unanimously.

EXTRACURRICULAR PROGRAMS

Overnight Trip

It was recommended that the Board approve an overnight trip for the Blue Mountain High School Envirothon team to compete in the Pennsylvania State Envirothon competition on May 23-24, 2017 at the University of Pittsburgh Johnstown. The high school team placed first in the Schuylkill County competition on May 3, 2017. The group is requesting the use of a district van and \$900 to cover the cost of meals and lodging for one night for a total of eight people including students and advisors and an additional stipend for the Envirothon advisors for this additional competition as per the terms of the current BMEA contract.

Resignations

It was recommended that the Board accept the following resignations:

Adam Street as BMHS Band Show Drill Designer. Adam would like to remain a volunteer.

Shawn Wolfe as BMHS Band Percussion Instructor. Shawn would like to remain a volunteer.

Employment Request

It was recommended that the Board approve the employment of Jonathan Shirvinski as Assistant Wrestling Coach at the stipend of \$2,416 (Class DD, Step 1) in accordance with the BMSD/BMEA Collective Bargaining Agreement for the 2017-2018 school year.

Volunteers

It was recommended that the Board approve the following volunteers:

Randy Cruz as a volunteer Wrestling Coach pending receipt of appropriate paperwork.

Alicia Romberger as a volunteer Cheerleading Coach.

Mrs. Vesay moved, seconded by Mr. Lafko, to approve all EXTRACURRICULAR PROGRAMS items as recommended. Motion carried unanimously.

POLICY/LEGISLATIVE**Policies First Reading**

It was recommended that the Board approve the first reading of the following policies of the Blue Mountain School District Board Policy Manual (Attachment #8):

- Policy 202 Pupils – Eligibility of Nonresident Students
- Policy 203 Pupils – Immunizations and Communicable Diseases
- Policy 209.3 Pupils – Diabetes Management
- Policy 221 Pupils – Dress and Grooming
- Policy 237 Pupils – Electronic Devices
- Policy 246 Pupils – School Wellness
- Policy 808 Operations – Food Services

Mrs. Moss requested that Policy 202 Pupils - Eligibility of Nonresident Students be tabled and discussed during the Executive Session at the conclusion of the meeting. Mr. Reichert seconded the motion and the motion carried unanimously.

Mrs. Moss moved, seconded by Mr. Lafko, to approve all POLICY/LEGISLATIVE items as recommended except for Policy 202. Motion carried unanimously.

COMMUNITY RELATIONS/EDUCATIONAL SUPPORT/TECHNOLOGY

None

OLD BUSINESS (Reserved for prior agenda items)

None

NEW BUSINESS (Reserved for items for placement on next meeting agenda)

None

RECREATION COMMISSION

Recreation Commission Report

It was recommended that the Board accept the Recreation Commission April 26, 2017 report which includes minutes of the March 22, 2017 meeting (Attachment #9).

Mrs. Moss moved, seconded by Mr. Lafko, to approve all RECREATION COMMISSION items as recommended. Motion carried unanimously.

OTHER REPORTS

A. Schuylkill Intermediate Unit 29

2017-2018 IU 29 Administrative and Program Budget

It was recommended that the Board approve the 2017-2018 Schuylkill Intermediate Unit 29 Administrative and Program Budget in the amount of \$2,682,751.00. Blue Mountain School District's cost is \$0.00.

A roll call vote was requested on the 2017-2018 IU 29 Administration and Program_Budget. Mrs. Moss moved, seconded by Mr. Lafko, to approve the 2017-2018 IU 29 Administration and Program_Budget. The motion did not pass on the following individual roll call vote:

Ayes: None

Nays: Mr. Fligge, Mr. Gherghel, Mr. Grube, Mr. Hoover, Mr. Lafko, Mrs. Moss, Mr. Reichert, Mrs. Usuka, Mrs. Vesay

Absent: None

Information Items

Information items included the Schuylkill Intermediate Unit 29 agenda for the Chief School Administrators' meeting of April 24, 2017 including the minutes from the March 27, 2017 meeting (Attachment #10) and the Schuylkill Intermediate Unit 29 agenda for the Board of Directors' meeting of May 1, 2017 including the minutes from the April 3, 2017 meeting and the Schuylkill Technology Center agenda for the Board of Directors' meeting of May 1, 2017 including the minutes of the April 3, 2017 meeting (Attachment #11).

B. PSBA Legislative Council

None

OTHER ITEMS FOR CONSIDERATION

Appointment of School Board Treasurer

It was recommended that the Board appoint W. David Lafko as School Board Treasurer for a one-year term, July 1, 2017 through June 30, 2018, in accordance with School Board Policy No. 005, with the district providing a bond for the Treasurer in the amount of \$10,000 as required by School Board Policy No. 811.

Mrs. Moss moved, seconded by Mr. Gherghel, to appoint W. David Lafko as School Board Treasurer for a one year term, July 1, 2017 through June 30, 2018. Motion carried unanimously.

Appointment of School Board Secretary

It was recommended that the Board appoint Michelle Vesay as School Board Secretary for a four-year term, July 1, 2017 through June 30, 2021, in accordance with School Board Policy No. 005, with the district providing a bond for the Secretary in the amount of \$2,500 as required by School Board Policy No. 811.

Mr. Lafko moved, seconded by Mr. Gherghel, to appoint Michelle Vesay as School Board Secretary for a four-year term, July 1, 2017 through June 30, 2021. Motion carried unanimously.

Authorized Signers of Bank Accounts

It was recommended that the Board approve appointing Anne Usuka (School Board President), W. David Lafko (School Board Treasurer), Michelle Vesay (School Board Secretary), and David Helsel (Superintendent) to be signers of accounts at Riverview Bank.

Mr. Fligge moved seconded by Mr. Reichert, to approve Anne Usuka, W. David Lafko, Michelle Vesay and David Helsel to be signers of accounts at Riverview Bank. Motion carried unanimously.

Invitation to Public to Speak

President Usuka invited the public to speak on any items. There were no comments.

DATES FOR FUTURE MEETINGS

Dates of future meetings were noted as listed.

EXECUTIVE SESSION

At 8:08 p.m., President Usuka announced that the Board would be meeting in Executive Session in the Blue Mountain District Office Conference Room for legal and personnel matters and it was expected that the Board would return for board action.

Following the Executive Session, the Board reconvened the Regular Board Meeting at 10:05 p.m. in the Middle School Auditorium to take board action. Mrs. Usuka, Dr. Grube Mr. Lafko, and Mr. Reichert were no longer in attendance.


Mr. Fligge moved, seconded by Mrs. Vesay, to approve the first reading of Policy 202 Pupils - Eligibility of Nonresident Students. Motion carried unanimously.

ADJOURNMENT

The Board adjourned the Regular Board Meeting at 10:08 p.m.

Respectfully Submitted,


Michelle Vesay
Secretary


Cheryl Lagola
Recording Secretary

June 6, 2017

BLUE MOUNTAIN SCHOOL DISTRICT
ORWIGSBURG, PENNSYLVANIA
MINUTES OF THE SPECIAL BOARD MEETING

The Blue Mountain School District Board of School Directors held a Special Board Meeting beginning at 7:15 p.m. on Tuesday, June 6, 2017, in the Blue Mountain District Office Conference Room, Orwigsburg, Pennsylvania.

President Usuka opened the meeting with the Call to Order.

Present for the Board were Herman Fligge, Dean Gherghel, Timothy Grube, Mark Hoover (via phone conferencing), David Lafko, Mary Jo Moss (via phone conferencing), Anne Usuka, and Michelle Vesay. Scott Reichert was absent.

Present for the Administration were Superintendent David Helsel, Director of Pupil Services Frank Musitano, and Attorney Eric Prock,

EXECUTIVE SESSION


President Usuka announced that the Board would be meeting in Executive Session for personnel matters. The Board came out of Executive Session at 8:45 p.m. and there was no board action taken,

ADJOURNMENT

The Board adjourned the Special Board Meeting at 8:45 p.m.

Respectfully Submitted,


Michelle Vesay
Secretary


Cheryl Lagola
Recording Secretary

June 15, 2017

BLUE MOUNTAIN SCHOOL DISTRICT
ORWIGSBURG, PENNSYLVANIA

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

The Blue Mountain School District Committee of the Whole Meeting convened at 7:15 p.m. on Thursday, June 15, 2017, in the Blue Mountain District Office Conference Room, Orwigsburg, PA.

Present for the Board were Mark Hoover, David Lafko, Mary Jo Moss, Anne Usuka, and Michelle Vesay. Herman Fligge, Dean Gherghel, Timothy Grube and Scott Reichert were absent.

Present for the Administration were Superintendent David Helsel, Business Administrator Angel Green, Director of Elementary and Secondary Education Gwendolyn Witmer-Belding, Director of Pupil Services Frank Musitano, Director of Building and Grounds Jeffrey Faust, Director of Technology Austin Miller-Siple, High School Principal Kevin Berger, Middle School Assistant Principal Timothy Gombar, Elementary Principals Kristin Frederick and Mark Cesari, Virtual Academy Coordinator John Rohrer, and Attorney Eric Prock.

Others in attendance were Mike Regensburger, Stephanie Gaddy, and Janice Blair.

FINANCE

Ben Kapenstein from PFM Financial Advisors discussed a proposal for the possible refinancing of bonds. Mr. Lafko moved, seconded by Mrs. Vesay, to authorize bond counsel to place advertisement for bond refinancing. Motion carried.

Mrs. Green presented the 2017-2018 Final Budget and asked the board to approve it at the June board meeting. There is no tax increase.

A letter was received from the Pennsylvania Department of Education showing that they reviewed the Single Audit Report for year ended June 30, 2016 and found it to be in compliance.

It is expected that the Cressona Borough will appoint a new tax collector on Monday, June 19, 2017 who will then be appointed at the District's board meeting on June 22, 2017.

Mrs. Green reviewed the process of eliminating the occupation assessment tax and increasing the earned income tax by .033%. It would need to be advertised 3 times, a public meeting would need to be prior to August 7th to get this on the November ballot. The final decision would be based on the results of the resolution on the ballot.

PHYSICAL FACILITIES

Librarian Stephanie Gaddy discussed her Eagle Grant application to build a Little Free Library for each one of the elementary schools. A Boy Scout is willing to build these as part of his Eagle Scout project. The grant would cover supplies and the cost to register it on the website. A board motion will be placed on the June agenda to permit construction of the libraries at all elementary buildings.

Mr. Faust stated that bids are coming in for heating oil and a board motion will be on the agenda. There is a board motion to renew the Water Treatment contract. Bids will be opened on Wednesday for trash collection.

There is approximately \$17,000 available for the construction of the BMHS Store/Coffee House received

from a grant and a donation. The district's cost would be approximately \$9,000 for the setup of the room and enclosing and finishing of the building. Curricular update is being done, and the coffee house could begin operation at the start of the 2017-18 school year.

Mr. Faust reported that BMEW, BMEC and BMHS have been measured and fitted for air conditioning units at a cost of \$149,000 for equipment. We are currently waiting to see what the 3 year spread is going to be on the labor costs. The AC units would be purchased through Co-Stars.

EXTRACURRICULAR

A Diversity Club was started in the high school during the 2016-2017 school year and is ready to be a full club with an advisor being paid a stipend through a Memorandum of Understanding.

A request was received from a Schuylkill Haven student to enter a collaborative golf sport. It was recommended that the Board allow the student to continue as an independent as in the prior year and pay for any additional costs incurred.

FOOD SERVICES, HEALTH AND SAFETY

Board members and administration meet with Nutrition Group representatives on food quality, specifically on chicken. There was also a request to consider more fresh foods vs. processed. Discussion continued on menu options. Brandi Borden will be the new facilitator from the Nutrition Group beginning the next year.

POLICY/LEGISLATIVE

The following policies will be on the June agenda for 1st Reading: Policy 305 Employees – Employment of Substitutes and Policy 336 Employees – Personal Necessity Leave.

The following policies will be on the agenda for 2nd reading and adoption:

- Policy 202 Pupils – Eligibility of Nonresident Students
- Policy 203 Pupils – Immunizations and Communicable Diseases
- Policy 209.3 Pupils – Diabetes Management
- Policy 221 Pupils – Dress and Grooming
- Policy 237 Pupils – Electronic Devices
- Policy 246 Pupils – School Wellness
- Policy 808 Operations – Food Services

There was additional discussion on the dress code at the elementary and secondary level. The high school and middle school will not allow logo's as a logo will be allowed on clothing at the elementary level. The hardship clause with \$50 reimbursement will be eliminated. The new policy will reference the administrative guidelines for each level.

CURRICULUM AND INSTRUCTIONAL PROGRAMS

Student handbooks are being updated with some minor changes. A final version will be sent to the board by Tuesday for approval at the June board meeting. The board also recommended that administrative guidelines be written to distinguish between breaking and entering and trespassing.

PowerSchool Learning training took place during the in-service days at the end of the school year. Mr. Siple displayed several teacher pages that were created. Mrs. Belding explained the difference between the pages as far as who has access (public, students, or teacher) and how the information is set up and what types of information can be stored. The summer trade days will be used to expand on these pages.

The Board was asked to review the communication resources for the media studies course.

Mrs. Belding stated that information has not been received on how much Title I money the District will receive. She requested permission to be able to submit the egrant application as soon as the state opens the program. A board motion will be placed on the board agenda.

Forty-three students have registered for 63 summer credit recovery classes which begins on Monday, June 19th. This is the first year that we are doing it separately from Schuylkill Haven.

Dr. Musitano reviewed the information on the 4th quarter special education evaluations.

Dr. Helsel announced that an Administrative Retreat was held and there was a lot learned which will be put into place.

PERSONNEL

Dr. Helsel reviewed the upcoming employment needs. A middle school English teacher and a high school business education teacher are on the June agenda for approval. Presently, there is not a technology education teacher to be named though there are a couple leads. An Elementary Instructional Technology Integration Coach & Job Description is on the June agenda for approval. Additional teachers needed are: BMEE 3rd grade teacher, a long-term substitute Kindergarten teacher at BMEW, an anticipated elementary art teacher at BMEE, and a special education teacher at BMEW. Dr. Helsel asked for permission to hire some positions during the summer months to be ratified at the August board meeting.

There was a discussion on restructuring the special education department and hiring a Coordinator of Special Education to replace Ken Rossi who has resigned and to also hire an assistant high school principal.

Dr. Musitano discussed the need to create two full-time special education aides positions and eliminate part-time positions.

COMMUNITY RELATIONS/EDUCATIONAL SUPPORT/TECHNOLOGY

Mr. Rohrer reviewed the handouts he provided in regards to Virtual Education and enrollment.

Mr. Siple discussed a request to lease an additional 400 computers for the 2017-18 school which would total almost 2,000 computers available within the district.

Mr. Siple reviewed the handout regarding the copier RFPs and a contract recommendation which will be placed on the board agenda for approval at the June board meeting.

Mr. Siple discussed the need for new equipment for the high school technology education department consisting of enhanced printers, desktops, STEM lab, and updates to the computer lab.

Mr. Siple stated that there would be future updates on the equipment and service to the district phone system and is a high priority at BMEW and BMEC.

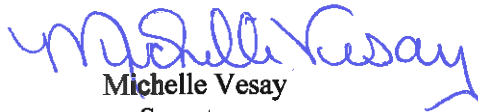
Dr. Musitano reviewed the new schedule of events for the 2017-2018 Community Information Series which will be finalized soon.


Mrs. Moss stated that the high school sign received a third-place award and that it is important that there be recognition of those who donated to the sign in the near future.

EXECUTIVE SESSION AND ADJOURNMENT

The Board entered into Executive Session at 9:45 p.m. to discuss student, contractual, and legal matters. The Board adjourned the Executive Session and Committee of the Whole Meeting at 11:09 p.m. with no further action.

Respectfully Submitted,


Michelle Vesay
Secretary


Cheryl Lagola
Recording Secretary