

REQUEST FOR OFFICIAL TRANSCRIPT

For current Blue Mountain High School students only

THIS FORM IS FOR ONE COLLEGE ONLY

PLEASE NOTE: We recommend a two week notice to process transcript requests.
Transcripts are processed in the order they are received.

Blue Mountain High School will release the following information in the transcript: final class grades, rank, GPA, Keystone Exam Scores, College Board scores, activities and honors.

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PLEASE PROVIDE A POSTAGE STAMP FOR EACH TRANSCRIPT

Date request submitted _____

NAME _____ Age _____ Graduation Year _____

NAME OF COLLEGE: _____ Deadline: _____

ADDRESS OF COLLEGE: _____

Did you use the Common Application to apply for the above named college? YES _____ NO _____

Are there LETTERS OF RECOMMENDATION to be mailed with your transcript? YES _____ NO _____
If YES, please list persons providing letters of recommendation:

Do you want the transcript held until recommendations are received in the guidance office? YES _____ NO _____

Is there a SECONDARY SCHOOL REPORT FORM or COUNSELOR FORM that needs to be sent with your transcript?
YES _____ NO _____ If YES, attach the form with this transcript request.

Please check all that apply:

Application Filed Online YES _____ NO _____

Application attached YES _____ NO _____

Application Fee attached YES _____ NO _____

Are there ANY OTHER ITEMS that you need the Guidance Office to send with your transcript? YES _____ NO _____
If YES, list here and include them with this form (i.e. resume, essay):

STUDENT SIGNATURE

PARENT SIGNATURE