

## PARENT/STUDENT-ATHLETE/COMMUNITY COMPLAINT FORM

### **THIRD LEVEL** (Appeal to Superintendent or Designee)

Following the meeting with the Athletic Director and/or Building Principal, if a parent or student-athlete is not satisfied with the outcome of the meeting, he/she can appeal a Second Level decision to the Superintendent. The information below must be completed to file an appeal. Our superintendent or designee can assist you in completing this form.

Please mail, hand-deliver or email this form to, Office of the Superintendent, 685 Red Dale Road, P.O. Box 188, Orwigsburg, PA 17961.

1. Name of administrator and date of meeting at Second Level: \_\_\_\_\_

2. What decisions/recommendations were made as a result of the First Level and or Second Level meeting: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. In reference to the incident or remedy you seek to this complaint is there any other information you wish to document?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Upon receipt of this appeal, the Superintendent or his designee will determine the next course of action for the resolution of the complaint.