



# BLUE MOUNTAIN SCHOOL DISTRICT

Board of School Directors  
Public Meeting Agenda  
Thursday, August 24, 2017  
7:15 PM

Blue Mountain Middle School  
Orwigsburg, PA

Mrs. Anne Usuka  
Board President

Dr. David Helsel  
Superintendent

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PRESENTATIONS

### BMHS Band

Chris Evans – Band Director

5. SUPERINTENDENT'S REPORT
6. REVIEW OF AGENDA
7. INVITATION TO PUBLIC TO SPEAK ON AGENDA ITEMS
8. APPROVAL OF CONSENT AGENDA
9. APPROVAL OF MINUTES

It is recommended that the Board approve the minutes of the meetings as listed (Attachment #1):

June 22, 2017 Regular Board Meeting  
August 17, 2017 Committee of the Whole Meeting

10. FINANCE (Mark Hoover – Chairperson, Mary Jo Moss, Timothy Grube)

A motion is requested to approve all recommended items as listed under Finance:

### Financial Reports

It is recommended that the Board approve the financial reports as listed (Attachment #2):

Monthly Bank Account Summary – June 2017 (unaudited)/July 2017  
Revenue Report – Total Receipts – June 2017 (unaudited)/July 2017  
Expenditure Report – June 2017 (unaudited)/July 2017  
General Fund Check Register – August 2017  
General Fund List of Payments – June 2017 (unaudited)/July 2017  
Cafeteria Report – June 2017 (unaudited)/July 2017  
Cafeteria Fund Check Register – August 2017  
Cafeteria Fund List of Payments – June 2017 (unaudited)/July 2017  
High School Activity Fund Report – June 2017 (unaudited)/July 2017  
Middle School Activity Fund Report – June 2017 (unaudited)/July 2017  
Special Revenue Fund Report – June 2017 (unaudited)/July 2017

Athletic Fund Report – June 2017 (unaudited)/July 2017  
Athletic Fund List of Payments – June 2017 (unaudited)/July 2017  
Budget Transfers

**Confidentiality Resolution**

It was recommended that the Board approve the attached Confidentiality Resolution for the purpose of Berkheimer sharing confidential tax information with the District (Attachment #3).

**PlanCon Part K**

It is recommended that the Board approve PlanCon Part K: Project Refinancing of the General Obligation Board Series of 2017. A copy of the PlanCon Part K is available in the Business Office upon request.

**PDE - Bureau of Special Education School-Based ACCESS Program**

It is recommended that the Board authorize Administration to sign the LEA Agreement to Participate in the School-Based ACCESS Program (SBAP) for the 2017-2018 school year and to pay Public Consulting Group's processing fee of \$.33 for each Direct Service claim and \$.19 for each Transportation claim.

**11. PHYSICAL FACILITIES** (Timothy Grube – Chairperson, David Lafko, Dean Gherghel)

A motion is requested to approve all recommended items as listed under Physical Facilities:

**Facility Requests**

It is recommended that the Board approve the attached list of facility requests dated August 24, 2017 (Attachment #4).

**12. PERSONNEL** (Michelle Vesay – Chairperson, Herman Fligge, Scott Reichert)

A motion is requested to approve all recommended items as listed under Personnel:

**Transportation Schedules**

It is recommended that the Board approve the transportation schedules for the 2017-2018 school year subject to change to accommodate student's needs.

**Termination of Contract**

It is recommended that the Board approve the termination of an Occupational Therapy contract with Progressive Pediatric for the 2017-2018 school year. This contract was approved during the June 2017 board meeting.

**Independent Contract**

It is recommended that the Board approve the following Independent Contract:

Kristen Cesari to provide Occupational Therapy services by a registered occupational therapist for students who receive special education and Section 504 services beginning September 1, 2017 through June 30, 2018 for approximately 492 hours at an hourly rate of \$62.00. The total estimated contract cost shall not exceed \$30,504.00.

**Transfer**

It is recommended that the Board approve the transfer of Kelli Weston, School Psychologist, from BMMS/BMHS to BMEE.

**BMEA Collective Bargaining Agreement**

The following items are in accordance with the BMSD/BMEA Collective Bargaining Agreement and district policies and procedures:

**Transfer**

It is recommended that the Board approve the transfer of Jared Buchman from BMHS Librarian to BMHS Librarian (.80 FTE) and BMHS Gifted Coordinator (.20 FTE) beginning the 2017-2018 school year.

**Leave of Absence**

It is recommended that the Board approve a request received from Raymond Murhon, BMEE teacher, to take a family medical leave of absence beginning November 7, 2017, using paid leave days in conjunction with his FMLA, returning to work on January 2, 2018.

**Lead Teachers**

It is recommended that the Board approve Lead Teachers and their stipends for the 2017-2018 school year (Attachment #5).

**Elementary Curriculum Leaders**

It is recommended that the Board approve Elementary Curriculum Leaders for the 2017-2018 school year at a stipend of \$900 (Attachment #6).

**BMESPA Collective Bargaining Agreement**

**The following items are in accordance with the BMSD/BMESPA Collective Bargaining Agreement and district policies and procedures:**

**Substitute Service Employee Rates**

It is recommended that the Board approve the following substitute service employee rates beginning the 2017-2018 school year:

Substitute Aide	\$9.75
Substitute Cafeteria	\$9.00
Substitute Custodian	\$9.75

**Resignations**

It is recommended that the Board accept the following resignations:

Dawn Yeager, BMMS aide, effective August 21, 2017.

Tasha Byerly, BMEE aide, effective August 25, 2017.

**Employment Requests**

It is recommended that the Board approve the following employment requests:

Alana Jones as a probationary part-time personal care aide assigned to BMMS for 4.5 hours per day at the hourly rate of \$10.00 beginning the 2017-2018 school year, start date contingent upon completion of all appropriate paperwork.

Alissa Pritchett as a probationary part-time personal care aide assigned to BMHS for 4.5 hours per day at the hourly rate of \$10.00 beginning the 2017-2018 school year, start date contingent upon completion of all appropriate paperwork.

**13. CURRICULUM AND INSTRUCTIONAL PROGRAMS** (Herman Fligge – Chairperson, Scott Reichert, Michelle Vesay)

A motion is requested to approve all recommended items as listed under Curriculum and Instructional Programs:

**Letters of Agreement**

It is recommended that the Board approve the following Letters of Agreement:

A Letter of Agreement between Schuylkill Intermediate Unit 29 and the District for remedial services for Title I students at the non-public schools for the 2017-2018 school year in the amount of \$2,198.00 and an eleven percent (11%) administration fee.

A Letter of Agreement between Schuylkill Intermediate Unit 29 and the District for Title II non-public services for the 2017-2018 school year in the amount of \$2,076.00 and an eight percent (8%) administration fee.

A Letter of Agreement between Child and Family Support Services, Inc., and the District for the Provision of Student Assistance Program Service effective September 1, 2017 for the 2017-2018 school year.

A Letter of Agreement between Child and Family Support Services, Inc., and the District for the Provision of Elementary Student Assistance Assessments for the 2017-2018 school year at a cost of \$171 per student assessment/screening.

**Textbook Approval**

It is recommended that the Board approve the purchase and implementation of the following textbook beginning the 2017-2018 school year:

*Principles of Business* (South-Western/Cengage Learning 2017) to be used for Introduction to Business.

**14. FOOD SERVICES, HEALTH AND SAFETY** (Scott Reichert – Chairperson, Dean Gherghel, Mark Hoover)

A motion is requested to approve all recommended items as listed under Food Services, Health and Safety:

**Agreements for Participation in the Child Nutrition Program**

It is recommended that the Board approve the following Agreements for Participation in the Child Nutrition Program:

Agreement Number 129-00-000-0 with Schuylkill Intermediate Unit #29 to provide meal benefits for Blue Mountain students attending the Schuylkill Intermediate Unit 29 for the 2017-2018 school year.

Agreement Number 129-54-690-7 with Schuylkill County AVTS to provide meal benefits for Blue Mountain students attending the AVTS for the 2017-2018 school year.

**15. EXTRACURRICULAR PROGRAMS** (Dean Gherghel – Chairperson, Timothy Grube, Mary Jo Moss)

A motion is requested to approve all recommended items as listed under Extracurricular Programs:

**Employment Requests**

It is recommended that the Board approve the following employment requests in accordance with the BMSD/BMEA Collective Bargaining Agreement for the 2017-2018 school year:

Dillon Stein as Head Softball Coach at the stipend of \$3,782 (Class CC, Step 1). Dillon replaces Gerald Kresge who resigned.

**16. POLICY/LEGISLATIVE** (David Lafko – Chairperson, Mark Hoover, Herman Fligge)

A motion is requested to approve all recommended items as listed under Policy/Legislative:

**Policies – Second Reading and Adoption**

It is recommended that the Board approve the second reading and adoption of the following policies of the Blue Mountain School District Board Policy Manual (Attachment #7):

Policy 305 Employees – Employment of Substitutes  
Policy 336 Employees – Personal Necessity Leave

**17. COMMUNITY RELATIONS/EDUCATIONAL SUPPORT/TECHNOLOGY** (Mary Jo Moss – Chairperson, Michelle Vesay, David Lafko)

**18. OLD BUSINESS (Reserved for prior agenda items)**

**19. NEW BUSINESS (Reserved for items for placement on next meeting agenda)**

**20. RECREATION COMMISSION** (Dean Gherghel, Scott Reichert)

A motion is requested to approve all recommended items as listed under Recreation Commission:

**Recreation Commission Report**

It is recommended that the Board accept the Recreation Commission July 26, 2017 report which includes minutes of the June 29, 2017 meeting (Attachment #8).

**21. OTHER REPORTS**

**A. Schuylkill Intermediate Unit 29** (Anne Usuka, Mary Jo Moss)

**2017-2018 IDEA-B Sub-Grant**

It is recommended that the Board approve the 2017-2018 IDEA-B Sub-Grant Agreement with the Schuylkill Intermediate Unit for the period July 1, 2017 through June 30, 2018 excluding the portion where legal rights of the District are waived to recoup any damages caused by IU personnel. The estimated IDEA allocation for the Blue Mountain School District is \$441,986.

**Information Items**

Schuylkill Intermediate Unit 29 agenda for the Chief School Administrators' meeting of July 24, 2017 including the minutes from the May 22, 2017 meeting and the June 26, 2017 meeting (Attachment #9).

Schuylkill Intermediate Unit 29 agenda for the Board of Directors' meeting of August 7, 2017 including the minutes from the July 10, 2017 meeting and the Schuylkill Technology Center agenda for the Board of Directors' meeting of August 7 2017 including the minutes of the July 10, 2017 meeting (Attachment #10).

**B. PSBA Legislative Council** (Dean Gherghel)

**22. OTHER ITEMS FOR CONSIDERATION**

**Invitation to Public to Speak**

**23. DATES FOR FUTURE MEETINGS**

Thursday, September 21, 2017      Committee of the Whole Meeting – 7:15 p.m.  
Blue Mountain District Office Conference Room

Thursday, September 28, 2017      Board of School Directors' Regular Meeting – 7:15 p.m.  
Blue Mountain Middle School

**24. EXECUTIVE SESSION**

**25. ADJOURNMENT**

**Addendum to August 24, 2017 Board Agenda**

**Personnel**

**BMESPA Collective Bargaining Agreement**

**The following items are in accordance with the BMSD/BMESPA Collective Bargaining Agreement and district policies and procedures:**

**Transfer**

It is recommended that the Board approve the transfer of Tina Blankenhorn from a 3 hour personal care aide position at BMMS to a 4.5 hour personal care aide position at BMMS.

**Resignation**

It is recommended that the Board accept the resignation of Amy Minchoff, BMEE aide, effective August 30, 2017. Amy would like to remain a substitute.

**Addendum to August 24, 2017 Board Agenda**  
**After Executive Session**

**Personnel**

**Separation Agreement**

It is recommended that the Board approve a Separation Agreement with Employee #2340.

**Creation of Cafeteria Monitor**

It is recommended that the Board approve the creation of the position of cafeteria monitors at Blue Mountain High School for 2.5 hours daily at an hourly rate equivalent to a classroom aide.

June 22, 2017

BLUE MOUNTAIN SCHOOL DISTRICT  
ORWIGSBURG, PENNSYLVANIA  
MINUTES OF THE REGULAR BOARD MEETING

The Blue Mountain School District Board of School Directors held its Regular Board Meeting beginning at 7:15 p.m. on Thursday, June 22, 2017, at Blue Mountain Middle School, Orwigsburg, Pennsylvania.

President Usuka opened the meeting with the Call to Order and the Pledge of Allegiance.

Present for the Board were Herman Fligge, Mark Hoover, David Lafko (via phone conferencing at 7:48 p.m.), Mary Jo Moss, Anne Usuka, and Michelle Vesay. Absent were Dean Gherghel, Timothy Grube, and Scott Reichert.

Present for the Administration were Superintendent David Helsel, Business Administrator Angel Green, Director of Elementary and Secondary Education Gwendolyn Witmer-Belding, Director of Pupil Services Frank Musitano, Elementary Principal Kristin Frederick, Director of Technology Austin Siple, Attorney Eric Prock, and Recording Secretary Cheryl Lagola.

Others in attendance who signed the guest register were Martin Cerullo, Katybeth Morrison, Payton Miller, Janice Blair, Cindy Labe, Kim Ulmer, Mike Regensburg, Brandi Borden, Doug Meier, Ben Kepastein, David and Kasandria Williams, Susan Kramer, Lisa March, William H. Owen VI, and Cathy Seibert.

#### **SUPERINTENDENT'S REPORT**

Dr. Helsel introduced and welcomed Brandi Borden as the new food manager from the Nutrition Group.

#### **REVIEW OF AGENDA**

Board members reviewed in detail those items listed on the agenda along with the additional items on the addendum. It was requested the Financial Reports be voted on separately under Finance and Policy 201 Pupils – Eligibility of Nonresident Students be voted on separately under Policy/Legislative with a roll call vote.

#### **INVITATION TO PUBLIC TO SPEAK ON AGENDA ITEMS**

President Usuka extended an invitation to anyone who wished to speak on any agenda items. Dave Williams from Cressona commented on several policies which were on the agenda: Policy 209.3 Pupils – Diabetes Management and the use of epi pens, Policy 221 Pupils – Dress and Grooming and the administrative guidelines which accompany the policy, and Policy 237 Pupils – Electronic Devices and the use of cellphones to and from school on the bus.

Cindy Labe of Friedensburg requested that the Board consider making the Elementary and Secondary dress and grooming guidelines the same.

#### **APPROVAL OF CONSENT AGENDA**

On a motion made by Mrs. Moss, seconded by Mrs. Vesay, the Consent Agenda was approved. Motion carried unanimously.

#### **APPROVAL OF MINUTES**

It was recommended that the Board approve the minutes of the following meetings: the May 18, 2017 Regular Board Meeting, the June 6, 2017 Special Board Meeting, and the June 15, 2017 Committee of the Whole Meeting. (Attachment #1). Mrs. Vesay moved and Mr. Hoover seconded the motion to approve the minutes. The motion carried unanimously.



## **FINANCE**

### **Final Budget**

It was recommended that the Board approve the school district's Final Budget for the 2017-2018 fiscal year with revenues in the amount of **\$41,112,208** and expenditures in the amount of **\$41,639,906** in accordance with School Board Policy Nos. 602, 603 and 604. The deficit will be funded through the use of committed fund balances (Attachment #3).

### **Local and Real Estate Tax Rates**

It was recommended that the Board approve the current local tax rates and establish real estate tax rates in accordance with School Board Policy No. 605 as follows in support of the final budget for the 2017-2018 fiscal year:

	<b><u>2016/2017</u></b>	<b><u>2017/2018</u></b>
Real Estate	37.254 mills	37.254 mills
Occupational Assessment	\$230.00	\$230.00
Real Estate Transfer*	1.0%	1.0%
Earned Income Tax*	1.0%	1.0%
Local Services Tax	\$5.00	\$5.00
Business Privilege Tax	\$10.00	\$10.00
Per Capita 511 Tax	\$0.00	\$0.00
Per Capita 679 Tax	\$0.00	\$0.00

\* 0.5% for school district; 0.5% for municipalities

### **Appointment of Tax Collector**

It was recommended that the Board approve the appointment of Tiffany Miller as Cressona Tax Collector.

### **Homestead and Farmstead Exclusion Resolution**

It was recommended that the Board adopt the 2017 Homestead and Farmstead Exclusion Resolution in accordance with final budget adoption (Attachment #4).

### **Approval of July 2017 Bills**

It was recommended that the Board approve paying the customary bills and payroll for the month of July 2017 which will be ratified at the August 2017 school board meeting.

### **Budget Transfers**

It was recommended that the Board authorize the Business Office to make the necessary budget transfers to close the 2016-2017 fiscal year in conjunction with the completion of the 2016-2017 annual audit. (A detailed list of transfers made at year end will be presented to the Board for approval at a later date.)

### **Insurance Advisor**

It was recommended that the Board approve the appointment of Seltzer Insurance Agency of Orwigsburg as insurance advisor for the 2017-2018 school year.

### **Insurance Provider**

It was recommended that the Board approve Wright Insurance as the District's liability, property, automobile and umbrella insurance provider for the 2017-2018 school year at an annual cost of \$132,790.

### **Renewal of Life Insurance**

It was recommended that the Board approve the renewal of life insurance through Pennsylvania School Boards Association Insurance Trust for the 2017-2018 fiscal year with no change in coverage and no increase in rates from the 2016-2017 fiscal year.

**Vision Insurance**

It was recommended that the Board approve the change in providers for vision insurance to VBA for the 2017-2018 fiscal year at the following rates:

	<b><u>2017-2018 (Monthly)</u></b>
Single	\$3.02
2-Party, Family	\$7.10

**Renewal of Dental Insurance**

It was recommended that the Board approve the renewal of dental insurance through United Concordia for the 2017-2018 fiscal year at the following rates with an increase in rates from the 2016-2017 fiscal year.

	<b><u>2017-2018 (Monthly)</u></b>
Administrative Services Only	\$2.20
Single	\$27.58
2-Party, Family	\$60.38

**Lease of Vehicle**

It was recommended that the Board approve the lease agreement with Fisher Leasing, Inc. for the lease of a vehicle for Driver's Education at \$17.00 per day for the months of June, July and August 2017.

**Bond Refinancing Resolution**

It was recommended that the Board approve the Resolution prepared by bond counsel to accept the commitment from Riverview Bank for a \$9,814,000 tax exempt loan, 7 year variable rate with 3% cap, to refinance the District's outstanding 2012 bonds, and authorizing the appropriate officers of the Board to execute all necessary documents to complete that transaction.

Mrs. Moss moved, seconded by Mr. Fligge, to approve all FINANCE items as recommended except for the Financial Reports which were voted on separately. Motion carried unanimously.

**Financial Reports**

It was recommended that the Board approve the financial reports as listed (Attachment #2):

- Monthly Bank Account Summary – May 2017
- Revenue Report – Total Receipts – May 2017
- Expenditure Report – May 2017
- General Fund Check Register – June 2017
- General Fund List of Payments – May 2017
- Cafeteria Report – May 2017
- Cafeteria Fund Check Register – June 2017
- Cafeteria Fund List of Payments – May 2017
- High School Activity Fund Report – May 2017
- Middle School Activity Fund Report – May 2017
- Special Revenue Fund Report – May 2017
- Athletic Fund Report – May 2017
- Athletic Fund List of Payments – May 2017
- BMEE Additions and Renovations Project – May 2017
- Budget Transfers

Mr. Fligge moved, seconded by Mrs. Vesay, to approve the Financial Reports as recommended. Motion carried with Mr. Hoover abstaining.

## **PHYSICAL FACILITIES**

### **Facility Requests**

It was recommended that the Board approve the attached list of facility requests dated June 22, 2017 (Attachment #5).

### **Disposal of Items**

It was recommended that the Board authorize Administration to liquidate, both by sale and donation, numerous surplus or obsolete items beginning July 1, 2017 through June 30, 2018.

### **Purchase of Heating Oil**

It was recommended that the Board approve the purchase of heating oil for the 2017-2018 school year from Premium Traders Corporation at the Firm Price of \$1.7271 per gallon for Transport and \$1.9367 per gallon for Tank Wagon as bid by the Schuylkill County School District Heating Oil Consortium.

### **Water Treatment Services**

It was recommended that the Board approve a proposal from R.L. Clark Enterprises, Inc. to continue providing district-wide heating and geothermal water treatment services beginning July 1, 2017 through June 30, 2018 for their proposed total amount of \$8,232.00.

### **Little Free Libraries**

It was recommended that the Board approve Little Free Libraries to be installed at BMSD elementary buildings.

### **Coffee House/Student Store**

It was recommended that the Board approve proceeding with construction of a coffee house/student store at BMHS.

### **Award of Bid**

It was recommended that the Board approve awarding a bid to Waste Management of Lancaster for trash disposal and recycling services for three years beginning July 1, 2017 through June 30, 2020 at an annual cost of \$21,783.

### **Agreement with North Manheim Township**

It was recommended that the Board approve an Agreement with North Manheim Township with respect to the stadium project at BMHS.

Mrs. Moss moved, seconded by Mrs. Vesay, to approve all PHYSICAL FACILITIES items as recommended. Motion carried unanimously.

## **PERSONNEL**

### **Substitute Employee**

It was recommended that the Board approve the following new substitute employee for the 2016-2017 school year in accordance with School Board Policy No. 405:

Sharon Koch      Custodian (retroactive to May 24, 2017)

### **Resignation**

It was recommended that the Board accept the resignation of Kenneth Rossi, Supervisor of Special Education/High School Assistant Principal, with deep regret effective June 30, 2017.

**Creation of Positions and Approval of Job Descriptions**

It was recommended that the Board approve the creation of the following positions and job descriptions:

Coordinator of Special Education (Attachment #6).

High School Assistant Principal (Attachment #7).

Administrative Assistant to the Superintendent/Recording Secretary for the Board of Education (Attachment #8).

**Transfers**

It was recommended that the Board approve the following transfers:

Cheryl Lagola to the position of Administrative Assistant to the Superintendent/Recording Secretary for the Board of Education effective July 1, 2017.

Christopher Stofko from Lead School Psychologist to Coordinator of Special Education at a salary based on 93% of his new position job value in the Act 93 Agreement to be approved in the future effective July 1, 2017.

**Elimination of Positions**

It was recommended that the Board approve the elimination of the following positions:

Supervisor of Special Education/High School Assistant Principal.

Secretary to Superintendent/Recording Secretary for the Board of Education.

Lead School Psychologist.

**Non-Union Confidential Staff Salary Matrix**

It was recommended that the Board approve the salary matrix for the non-union confidential staff (Attachment #9.)

**Head Custodians and Cafeteria Managers**

It was recommended that the Board approve the hourly rates for the head custodians and cafeteria managers (Attachment #10).

**Independent Contracts**

It was recommended that the Board approve the following Independent Contracts:

Progressive Pediatric Therapy, LLC to provide Extended School Speech Therapy services for students who receive special education services beginning June 27, 2017 through July 27, 2017 for approximately 60 hours at an hourly rate of \$62.00. The total cost shall not exceed \$3,720.00. This additional contract is necessary due to the resignation of Emily Hobbs who was previously approved as a Speech Therapist to provide Extended School Year Services.

BAYADA Home Health Care, Inc. to provide nursing services for a student who receives special education. The contract will extend from July 1, 2017 through June 30, 2018 at an hourly rate of \$45.90 for approximately 10 hours per month.

Progressive Pediatric Therapy, LLC to provide Occupational Therapy services by a registered occupational therapist for students who receive special education and Section 504 services beginning July 1, 2017 through June 30, 2018 for approximately 492 hours at an hourly rate of \$62.00. The total estimated contract cost shall not exceed \$30,504.00.

**Appointment of Attorneys**

It was recommended that the Board appoint the following attorneys:

Eric Prock as School Board Solicitor at a rate of \$150 per hour for non-litigation work, \$175 per hour for litigation-related work, and a \$3,000 retainer beginning July 1, 2017 through June 30, 2018.

The law firm of Sweet, Stevens, Katz and Williams as Special Counsel for special education matters at the standard hourly rate of \$150 for routine or general matters for attorneys, \$195 per hour for non-routine matters for attorneys, and \$125 per hour for legal assistants, for the period of July 1, 2017 through June 30, 2018.

**Appointment of School Dentists**

It was recommended that the Board approve Dr. Harjeet S. Mangat and Dr. Jaskirat Mangat as dentists to perform dental examinations for kindergarten and 3<sup>rd</sup> grade at BMEW and BMEE, 7<sup>th</sup> grade at BMMS, and kindergarten, 3<sup>rd</sup> and 7<sup>th</sup> grade at St. Ambrose at a rate of \$4.00 per exam for the 2017-2018 school year.

**Appointment of School Physician**

It was recommended that the Board approve Dr. Donald C. Moyer as physician to perform kindergarten physical examinations at BMEE, BMEW and St. Ambrose, grade 6 examinations at BMMS and St. Ambrose, and grade 11 examinations at BMHS for three years contingent on final agreement with Geisinger Clinic.

**Permission to Hire**

It was recommended that the Board authorize Administration to hire employees during the summer to be formally ratified at the August board meeting.

**BMEA Collective Bargaining Agreement**

**The following items are in accordance with the BMSD/BMEA Collective Bargaining Agreement and district policies and procedures:**

**Attainment of Tenure**

It was recommended that the Board acknowledge the attainment of tenure for the following professionals who have been employed and rated satisfactorily for a three-year probationary period:

Lisa Gherghel  
Lauren Marra  
Kayla Spencer

Allison Koszyk  
Leonard Reed  
Danielle Detwiler

**Resignations**

It was recommended that the Board accept the following resignations:

Michelle Hanley-Kimmerle, BMEE Art teacher, effective the end of the 2016-2017 school year.

Jennifer Gorski, BMEW Special Education teacher, effective July 2, 2017.

**Leave of Absence**

It was recommended that the Board approve a request received from Kaitlin Shaw, BMMS teacher, to take a maternity leave beginning August 22, 2017, using applicable trade, sick and personal days, returning to work on October 2, 2017.

**Creation of Position and Approval of Job Description**

It was recommended that the Board approve the creation of the position of Elementary Instructional Technology Integration Coach and the job description for this position (Attachment #11).

**Transfer**

It was recommended that the Board approve the following transfers for the 2017-2018 school year:

Terri Willard from BMEW Grade 2 to Elementary Instructional Technology Integration Coach.

Pamela Sonon from BMEC Grade 5 to BMEW Grade 2.

Sarah Hudock from BMEW/BMEE to BMEW/BMEC.

Ashley Zelinsky from BMMS/BMEC to BMMS/BMEE.

Amy Savage from BMEC/BMEW to BMEW.

Donna Knox from BMMS Life Skills Support to BMMS Autistic Support.

**Employment Requests**

It was recommended that the Board approve the following employment requests:

A change in assignment for Terri Faust from Emotional Support Extended School Year Teacher at BMEE to Emotional Support Extended School Year Teacher at BMHS beginning June 20, 2017 through July 27, 2017 for 4 hours per day at a rate of \$30.00 per hour.

Katybeth Morrison as a temporary professional English teacher assigned to BMMS at a salary of \$42,448 (Bachelors, Step 2) beginning the 2017-2018 school year. Katybeth replaces Melissa Brice who was transferred to the High School.

Jarrod Kramer as a temporary professional Business Education teacher assigned to BMHS at a salary of \$41,500 (Bachelors, Step 1) beginning the 2017-2018 school year.

**BMESPA Collective Bargaining Agreement**

**The following items are in accordance with the BMSD/BMESPA Collective Bargaining Agreement and district policies and procedures:**

**Regular Employment Status**

It was recommended that the Board acknowledge regular employment status for the following employees who completed their 60-day probationary period:

Denise Berger – May 26, 2017

Amy Dewald – May 29, 2017

Debra Ridge – June 1, 2017

**Collective Bargaining Agreement**

It was recommended that the Board approve a three-year Collective Bargaining Agreement between the Blue Mountain School District and the Blue Mountain Educational Support Personnel Association effective July 1, 2017 through June 30, 2020.

**Retirement**

It was recommended that the Board acknowledge the letter of intent to retire received from Ellen Degler, BMMS custodian, effective July 28, 2017.

**Transfers**

It was recommended that the Board approve the temporary transfer of Catherine Wolesschok from BMEC aide to BMEC Secretary retroactive to May 18, 2017 through approximately April 2018 at the hourly rate of \$14.00.

**Employment Requests**

It was recommended that the Board approve the following employment requests:

A change in assignment for Catherine Washko from Emotional Support Extended School Year Aide at BMEE to Autistic Support Extended School Year Aide at BMEE retroactive to June 13, 2017 through July 27, 2017 for 4 hours per day at the rate of \$10.00 per hour.

A change in assignment for Denise Berger from Autistic Support Extended School Year Aide at BMEE to Autistic Support Extended School Year Aide at BMHS beginning June 27, 2017 through July 27, 2017 for 4 hours per day at the rate of \$10.00 per hour.

An increase of hours for Debra Ridge, BMMS personal care aide, from 3.0 hours to 4.5 hours beginning the 2017-2018 school year.

**Creation of Positions**

It was recommended that the Board approve the creation of the following positions:

One full-time 7 hour personal care aide position at BMEE.

One full-time 7 hour personal care aide position at BMMS.

**Elimination of Position**

It was recommended that the Board approve the elimination of the following position:

One 4.5 hour personal care aide position at BMMS.

Mrs. Vesay moved, seconded by Mr. Fligge, to approve all PERSONNEL items as recommended. Motion carried unanimously.

**CURRICULUM AND INSTRUCTIONAL PROGRAMS****Submission of 2017-2018 Federal Programs eGrant Application**

It was recommended that the Board authorize Administration to submit the 2017-2018 Federal Programs eGrant application for Title I, Title II, and Title IV funds.

**Dyslexia and Early Literacy Intervention Pilot Program Grant Agreement**

It was recommended that the Board approve entering into the fourth in a series of agreements with the Pennsylvania Department of Education and Intermediate Unit 1 in the awarded amount of \$20,000 for the administration of the Dyslexia and Early Literacy Intervention Pilot Program.

**Student Parent Handbooks**

It was recommended that the Board approve the 2017-2018 Student-Parent Handbooks for BMHS, BMMS, and Elementary schools which includes the administrative regulations for the student dress code.

**Act 80 Days Submission**

It was recommended that the Board approve the submission of the following Act 80 days for the 2017-2018 school year to the Pennsylvania Department of Education:

November 10, 2017 – Act 80 early dismissal for the purpose of Parent/Teacher Conferences

November 13, 2017 – Act 80 full-day schedule for the purpose of assessment analysis and professional development

March 19, 2018 – Act 80 full-day schedule for the purpose of assessment analysis and professional development

Mrs. Vesay moved, seconded by Mrs. Moss, to approve all CURRICULUM AND INSTRUCTIONAL PROGRAMS items as recommended. Motion carried unanimously.

**FOOD SERVICES, HEALTH AND SAFETY****Memorandums of Understanding**

It was recommended that the Board approve Memorandums of Understanding by and between the Pennsylvania State Police (Reedsville Barracks) and the Blue Mountain School District and Memorandums of Understanding by and between the Orwigsburg Police Department and the Blue Mountain School District.

Mrs. Moss moved, seconded by Mrs. Vesay, to approve all FOOD SERVICES, HEALTH AND SAFETY items as recommended. Motion carried unanimously.

**Information Item**

An information item included the Minutes of the May 30, 2017 meeting of the Safety Committee (Attachment #12).

**EXTRACURRICULAR PROGRAMS****Diversity Club Advisor**

It was recommended that the Board approve the addition of a Diversity Club Advisor position (Class A) to Appendix B-1 of the BMEA Collective Bargaining Agreement.

**Schuylkill Haven Student Athlete**

It was recommended that the Board approve a Schuylkill Haven student to travel with the Blue Mountain High School golf team to any and all events where he will compete as an independent athlete and will pay any additional expenses incurred.

**Resignations**

It was recommended that the Board accept the following resignations:

Gordon Ensinger as BMHS Band Front Instructor.

Sean Krim as Assistant Football Coach.

Gerald Kresge as Girls' Head Softball Coach.

Michael Shoupe as BMHS Student Council Advisor.

**Employment Requests**

It was recommended that the Board approve the following employment requests in accordance with the BMSD/BMEA Collective Bargaining Agreement for the 2017-2018 school year:

Linsey Clauser as BMHS Band Show Drill Designer at the stipend of \$1,681 (Class F, Step 1). Linsey replaces Adam Street who resigned.



Joshua Bishop as BMHS Band Percussion Instructor at the stipend of \$630 (Class C, Step 1). Joshua replaces Shawn Wolfe who resigned.

Brian Simpson as BMHS Band Front Instructor at the stipend of \$630 (Class C, Step 1). Brian replaces Gordon Ensinger who resigned.

Kevin Gee as Girls' Assistant Soccer Coach at the stipend of \$2,101 (Class CC, Step 1). Kevin replaces Trevor Brown who was hired as Boys Head Soccer Coach.

Paul Noon as Assistant Football Coach at the stipend of \$2,863 (Class EE, Step 2) pending completion of paperwork. Paul replaces John Sanders who retired from coaching.

Adjust the stipend of Jon Shirvinski as Assistant Wrestling Coach to \$2,634 (Class DD, Step 2).

Robert Marra as Assistant Swim Coach at the stipend of \$1,576 (Class BB, Step1) pending completion of paperwork. Robert replaces Kelly Wolfe who resigned.

Lisa Cook as BMHS Student Council Co-Advisor at the stipend of \$631 (Class E, ½ of Step 1).

Shana Mickley as BMHS Student Council Co-Advisor at the stipend of \$631 (Class E, ½ of Step 1).

Lisa Cook as Diversity Club Advisor at the stipend of \$306 (Class A, Step 1).

### **Volunteer**

It was recommended that the Board approve Erik Johanson as a volunteer Football Coach.

Mr. Fligge moved, seconded by Mrs. Vesay, to approve all EXTRACURRICULAR PROGRAMS items as recommended. Motion carried unanimously.

### **POLICY/LEGISLATIVE**

#### **Policies – First Reading**

It was recommended that the Board approve the first reading of the following policies of the Blue Mountain School District Board Policy Manual (Attachment #13):

- Policy 305 Employees – Employment of Substitutes
- Policy 336 Employees – Personal Necessity Leave

#### **Policies – Second Reading and Adoption**

It was recommended that the Board approve the second reading and adoption of the following policies of the Blue Mountain School District Board Policy Manual (Attachment #14):

- Policy 203 Pupils – Immunizations and Communicable Diseases
- Policy 209.3 Pupils – Diabetes Management
- Policy 221 Pupils – Dress and Grooming
- Policy 237 Pupils – Electronic Devices
- Policy 246 Pupils – School Wellness
- Policy 808 Operations – Food Services

Mrs. Moss moved, seconded by Mr. Fligge, to approve all POLICY/LEGISLATIVE items as recommended with the exception of Policy 202 Pupils – Eligibility of Nonresident Students which was voted on separately. Motion carried unanimously.

**Policy 202 – Second Reading and Adoption**

It was recommended that the Board approve the second reading and adoption of Policy 202 Pupils – Eligibility of Nonresident Students of the Blue Mountain School District Board Policy Manual (Attachment #14).

Mrs. Moss moved, seconded by Mrs. Vesay, to approve the second reading and adoption of Policy 202 with the following roll call vote results:

AYES: Herman Fligge, Mark Hoover, Anne Usuka, Michelle Vesay

NAYES: David Lafko, Mary Jo Moss

ABSENT: Dean Gherghel, Timothy Grube, Scott Reichert

Motion carried.

**COMMUNITY RELATIONS/EDUCATIONAL SUPPORT/TECHNOLOGY****HP/SHI Lease Agreement**

It was recommended that the Board approve a four-year lease agreement with HP/SHI for a total of 400 computers at an annual cost of \$49,094.47.

**Copier Lease**

It was recommended that the Board approve a five-year lease agreement with Fraser A.I.S. for copier services in the amount of \$5,590.00 monthly.

Mrs. Moss moved, seconded by Mr. Fligge, to approve all COMMUNITY RELATIONS/EDUCATIONAL SUPPORT/TECHNOLOGY items as recommended. Motion carried unanimously.

**OLD BUSINESS (Reserved for prior agenda items)**

None

**NEW BUSINESS (Reserved for items for placement on next meeting agenda)**

None

**RECREATION COMMISSION****Recreation Commission Report**

It was recommended that the Board accept the Recreation Commission May 24, 2017 report which includes minutes of the April 26, 2017 meeting (Attachment #15).

Mrs. Vesay moved, seconded by Mrs. Moss, to approve all RECREATION COMMISSION items as recommended. Motion carried unanimously.

**OTHER REPORTS****A. Schuylkill Intermediate Unit 29****Adoption of IU 29 Policies and Procedures**

It was recommended that the Board approve the adoption of the Schuylkill Intermediate Unit 29 policies and procedures under the federal requirements of 34 CFR PART 300.

Mrs. Moss moved, seconded by Mrs. Vesay, to approve the adoption of IU 29 Policies and Procedures. Motion carried unanimously.

**Information Items**

Information items included the Schuylkill Intermediate Unit 29 agenda for the Chief School Administrators' meeting of May 22, 2017 including the minutes from the April 24, 2017 meeting (Attachment #16) and the Schuylkill Intermediate Unit 29 agenda for the Board of Directors' meeting of June 5, 2017 including the minutes from the May 1, 2017 meeting and the Schuylkill Technology Center agenda for the Board of Directors' meeting of June 5, 2017 including the minutes of the May 1, 2017 meeting (Attachment #17).

**B. PSBA Legislative Council**

None

**OTHER ITEMS FOR CONSIDERATION**

President Usuka introduced and welcomed Katybeth Morrison, the new English teacher at BMMS and Chris Stofko, the new Coordinator of Special Education, who were both in attendance.

**Invitation to Public to Speak**

President Usuka invited the public to speak on any items. Kasandria Williams asked the Board to consider updating the playground equipment at BMEC.

**DATES FOR FUTURE MEETINGS**

Dates of future meetings were noted as listed.

**EXECUTIVE SESSION**

At 7:56 p.m., President Usuka announced that the Board would be meeting in Executive Session for legal and personnel matters and it was expected that the Board would return for board action on several personnel matters. Following the Executive Session, the Board reconvened the Regular Board Meeting at 9:21 p.m. in the Middle School Auditorium to take board action.

**REVIEW OF AGENDA AND INVITATION TO SPEAK**

Mrs. Vesay reviewed additional personnel items which were discussed during the Executive Session and Mrs. Usuka invited the public to speak. There were no comments.

**PERSONNEL**

**Creation of Position**

It was recommended that the Board approve the creation of a school psychologist position.

**Act 93 Agreement**

It was recommended that the Board approve the Act 93 Administrative Personnel Evaluation and Compensation Plan for 2017-2018.

**Salary Increase for Director of Pupil Services**

It was recommended that the Board approve a 2% salary increase for the Director of Pupil Services for 2017-2018.

**Salary Increase for Director of Elementary and Secondary Education**

It was recommended that the Board approve a 3% salary increase for the Director of Elementary and Secondary Education for 2017-2018.

Mrs. Vesay moved, seconded by Mrs. Moss, to approve the PERSONNEL items as recommended. Motion carried unanimously.

**EXECUTIVE SESSION**

At 9:23 p.m., President Usuka announced that the Board would be meeting in Executive Session for personnel matters and no further board action would be taken.

**ADJOURNMENT**

The Board adjourned the Executive Session and Regular Board Meeting at 10:30 p.m.

Respectfully Submitted,



Michelle Vesay  
Secretary



Cheryl Lagola  
Recording Secretary

August 17, 2017

BLUE MOUNTAIN SCHOOL DISTRICT  
ORWIGSBURG, PENNSYLVANIA

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

The Blue Mountain School District Committee of the Whole Meeting convened at 7:15 p.m. on Thursday, August 17, 2017, in the Blue Mountain District Office Conference Room, Orwigsburg, PA.

President Usuka opened the meeting with the Call to Order and asked the Recording Secretary to call the Roll.

Present for the Board were Dean Gherghel, Mark Hoover, David Lafko, Anne Usuka, and Michelle Vesay. Herman Fligge, Timothy Grube, Mary Jo Moss and Scott Reichert were absent.

Present for the Administration were Superintendent David Helsel, Business Administrator Angel Green, Director of Elementary and Secondary Education Gwendolyn Witmer-Belding, Director of Pupil Services Frank Musitano, Director of Building and Grounds Jeffrey Faust, Director of Technology Austin Miller-Siple, Assistant Principal Thomas Bonner, and Recording Secretary Cheryl Lagola.

Others in attendance were Rich Eckert, Jeffrey Byerly, Michael Regensburger, Jay L. Newswanger, Jeromy Guistwite, Mark Palerino, and Janice Blair.

**REVIEW OF AGENDA**

Board members reviewed in detail those board action items listed on the agenda.

**INVITATION TO PUBLIC TO SPEAK ON AGENDA ITEMS**

President Usuka extended an invitation to anyone who wished to speak on any agenda items. Jeffrey Byerly requested to speak to the Board in Executive Session regarding his wife Tasha's employment.

**PERSONNEL**

**Employment Requests**

It was recommended that the Board ratify the following employment actions:

Tara Hoban as a Certified School Psychologist assigned to BMMS/BMHS at the prorated salary of \$57,765 for 240 days plus benefits as outlined in the Act 93 Compensation Plan retroactive to August 7, 2017.

James Grabusky as BMHS Assistant Principal at the prorated salary of \$78,309 for 240 days plus benefits as outlined in the Act 93 Compensation Plan upon completion of all paperwork and release from his current employer.

**Substitute Employee**

It was recommended that the Board approve the following new substitute employee for the 2017-2018 school year in accordance with School Board Policy No. 405:

Tyler Post - Custodian – retroactive to August 7, 2017 (Co-op Work Program for 90 days)

**BMEA Collective Bargaining Agreement**

**The following items are in accordance with the BMSD/BMEA Collective Bargaining Agreement and district policies and procedures:**

**Resignation**

It was recommended that the Board accept the resignation of Cathy Hassman as Elementary Curriculum Leader Primary K-2 ELA.

**Leave of Absences**

It was recommended that the Board approve the following leave of absences:

Jennyfer Oswald, BMEE, a medical leave of absence beginning August 22, 2017 followed by a family medical leave of absence returning to work on October 2, 2017.

Amber Sinn, BMHS, an extension to her family medical leave beginning August 22, 2017 followed by an uncompensated leave of absence returning to work on January 15, 2018.

**Transfer**

It was recommended that the Board approve the following transfer:

Rachel Rhody from BMEC Learning Support to BMEC/BMEW Learning Support.

**Employment Requests**

It was recommended that the Board ratify the following employment actions:

Jaclyn Brindle as a temporary professional 3<sup>rd</sup> grade teacher assigned to BMEE at a salary of \$41,500 (Bachelors, Step 1) beginning the 2017-2018 school year. Ms. Brindle replaces Susanne Hartman who retired.

Talia Doud as a temporary professional Art teacher assigned to BMEE at a salary of \$41,500 (Bachelors, Step 1) beginning the 2017-2018 school year. Ms. Doud replaces Michelle Hanley-Kimmerle who resigned.

Steven Gillen as a temporary professional Technology Education teacher assigned to BMHS at a salary of \$42,448 (Bachelors, Step 2) beginning the 2017-2018 school year. Mr. Gillen replaces Robert Thomas who resigned.

Johanna Morrison as a professional Special Education Learning Support teacher assigned to BMEC at a salary of \$49,548 (Bachelors+24, Step 7) beginning the 2017-2018 school year or upon release from her current employer. Ms. Morrison replaces Rachel Rhody who was transferred to BMEW/BMEC Learning Support.

Kelsey White as long-term substitute kindergarten teacher assigned to BMEW at a salary of \$44,048 (Bachelors, Step 3) beginning the 2017-2018 school year.

**Mentor Teachers**

It was recommended that the Board approve the following mentor teachers for the 2017-2018 school year at a stipend of \$600:

Nichole Welsh to mentor Jaclyn Brindle  
 Timothy Gipe to mentor Talia Doud  
 Cheryl Pishock to mentor Kevin Gee  
 Douglas Morgan to mentor Steven Gillen  
 Anita Imschweiler to mentor Jarrod Kramer  
 Rachel Rhody to mentor Johanna Morrison  
 Jill Kerstetter to mentor Katybeth Morrison  
 Melissa Liptok to mentor Kelsey White

**BMESPA Collective Bargaining Agreement**

**The following items are in accordance with the BMSD/BMESPA Collective Bargaining Agreement and district policies and procedures:**

**Creation of Positions**

It was recommended that the Board approve the creation of the following positions:

One 3 hour personal care aide at BMMS

One 4.5 hour personal care aide at BMEE

**Resignations**

It was recommended that the Board accept the following resignations:

Alicia Brensinger, BMMS Cafeteria, effective July 20, 2017 but remain a substitute.

Amy Dewald, BMEE Classroom Aide, effective July 31, 2017 but remain a substitute.

Renee Stoudt, BMEE Cafeteria, effective July 31, 2017 but remain a substitute.

**Transfers**

It was recommended that the Board approve the following transfers:

Linda Vaughn from BMEE second shift custodian to BMMS second shift custodian beginning August 21, 2017.

Nicole Boyer from BMMS part-time personal care aide to BMMS full-time personal care aide for 7 hours per day beginning the 2017-2018 school year.

Carol Heydt from BMEE part-time personal care aide to BMEE full-time personal care aide for 7 hours per day beginning the 2017-2018 school year.

Mary Ann Zimmerman from BMEE personal care aide to BMMS personal care aide beginning the 2017-2018 school year.

Tasha Byerly from BMEE personal care aide to BMEE classroom/personal care aide beginning the 2017-2018 school year.

**Employment Requests**

It was recommended that the Board ratify the following employment actions:

Sharon Koch as a probationary full-time second shift custodian assigned to BMEE at the hourly rate of \$10.00 plus shift differential retroactive to July 10, 2017.

Kathy Schaffer as a probationary full-time second shift custodian assigned to BMMS at the hourly rate of \$10.00 plus shift differential retroactive to July 10, 2017.

Tina Blankenhorn as a probationary part-time personal care aide assigned to BMMS for 3 hours per day at the hourly rate of \$10.00 beginning the 2017-2018 school year contingent upon completion of all appropriate paperwork.

Sandra Heim as a probationary part-time personal care aide assigned to BMHS for 4.5 hours per day at the hourly rate of \$10.00 beginning the 2017-2018 school year contingent upon completion of all appropriate paperwork.

Kristen Koenig as a probationary part-time personal care aide assigned to BMEE for 4.5 hours per day at the hourly rate of \$10.00 beginning the 2017-2018 school year contingent upon completion of all appropriate paperwork.

Cathy Konkus as a probationary long-term substitute classroom aide assigned to BMEC at the hourly rate of \$10.00 beginning August 28, 2017 through April 2018 contingent upon completion of all appropriate paperwork.

Polly Schneider as a probationary part-time personal care aide assigned to BMEE for 4.5 hours per day at the hourly rate of \$10.00 beginning the 2017-2018 school year contingent upon completion of all appropriate paperwork.

Jennifer Richard as a probationary part-time personal care aide assigned to BMEE for 4.5 hours per day at the hourly rate of \$10.00 beginning the 2017-2018 school year contingent upon completion of all appropriate paperwork.

Mr. Lafko moved, seconded by Mr. Gherghel, to approve all other PERSONNEL items as recommended. Motion carried unanimously.

## **EXTRACURRICULAR**

### **Resignations**

It was recommended that the Board accept the resignation of Paul Noon as Assistant Football Coach.

### **Employment Requests**

It was recommended that the Board ratify the following employment actions in accordance with the BMSD/BMEA Collective Bargaining Agreement for the 2017-2018 school year:

Rose Carper as Assistant Boys' Soccer Coach at the stipend of \$2,101 (Class CC, Step 1) retroactive to August 14, 2017. Rose replaces Josh Ott who resigned.

Erik Johanson as Assistant Football Coach at the stipend of \$1,314 (Class FF, ½ of Step 1) retroactive to August 14, 2017.

Mark Anthony as Assistant Football Coach at the stipend of \$1,314 (Class FF, ½ of Step 1) retroactive to August 14, 2017.

Talia Doud as BMEE Art Show Advisor at the stipend of \$306 (Class A, Step 1).

### **Volunteer Requests**

It was recommended that the Board approve the following volunteers:

Kyle Reppy as volunteer Boys' Soccer Coach

Amanda Price as volunteer Volleyball Coach

Mr. Gherghel moved, seconded by Mr. Lafko, to approve all EXTRACURRICULAR PROGRAMS items as recommended. Motion carried unanimously.



**SCHUYLKILL INTERMEDIATE UNIT 29/SCHUYLKILL TECHNOLOGY CENTERS**  
**Roof and HVAC Building Projects**

It was recommended that the Board approve the roofing and HVAC building projects for the Schuylkill Intermediate Unit/Schuylkill Technical Centers. This project will be paid using a compromise formula where each member school districts' payment will be based on one-third student population and two-thirds assessed property value.

Dr. Helsel clarified that this project is estimated to be about \$3 million with the District's share being approximately \$600,000. District's may either make one payment in full to the IU or individually apply for loans. Approval by all districts is needed for the project to go out on bid.

Mrs. Vesay moved, seconded by Mr. Lafko, to approve the roofing and HVAC building projects for IU#29/STC along with the compromise formula stated above. Motion carried unanimously.

PERSONNEL

Dr. Musitano stated that he is still looking for Occupational Therapy Contracted Services for this school year as Progressive Pediatrics was unable to provide the service.

FINANCE

Mrs. Green informed the Board of the upcoming audit on September 11<sup>th</sup>. She estimates that there will be a \$20,000 surplus with the 2016-2017 budget though final tax collections in August will affect this number. Mrs. Green is also exploring alternate tax collection agencies for delinquent real estate and occupation taxes.

PHYSICAL FACILITIES

Mr. Faust reported that the school store at the high school is almost complete with the outside fascia underway. The equipment is in for the coffee shop. The painting at BMEW is almost complete. The wall construction for the TV Studio at BMHS has started.

The circuitry for the air conditioners is still needed and the shipment is expected shortly. Installation will begin next week but it will be several months until completed.

A discussion regarding the BMHS stadium restrooms will be held in Executive Session regarding legal matters.

FOOD SERVICES, HEALTH AND SAFETY

ALICE training with staff began last year and plans will be finalized during the in-service days. Information will be then shared with parents and students.

POLICY/LEGISLATIVE

The following policies will be on the August agenda for second reading and adoption:

- Policy 305 Employees – Employment of Substitutes
- Policy 336 Employees – Personal Necessity Leave

## CURRICULUM AND INSTRUCTIONAL PROGRAMS

Mrs. Belding reported that several staff members used trade days during the summer for curriculum development and common assessments. There will be a new textbook entitled *Principles of Business* to be used in the Introduction to Business class. This will be placed on the August agenda for board approval. Ready to Learn funds will be used to pay for these books. The book *Fever 1793* will also be added to the reading list for 8<sup>th</sup> graders.

Mrs. Belding provided a handout on the Title I, II, and IV non-public funds and that these are tentative amounts. Title II funds will be used to pay for the extra kindergarten teacher at BMEW.

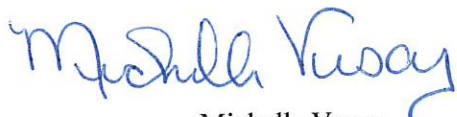
## COMMUNITY RELATIONS/EDUCATIONAL SUPPORT/TECHNOLOGY

Mr. Siple stated that the District Calendar is complete and printed in-house, listing only core events. Special thanks to Michelle Fix, Technology Secretary. The district now has one copier lease. Mr. Siple was able to reduce the server footprint which entails increase flexibility on his end. Monies from E-rate are still pending. Some staff development time over the summer was used for PowerSchool and Unified Classroom training.

## EXECUTIVE SESSION AND ADJOURNMENT

The Board entered into Executive Session at 7:42 p.m. to personnel and legal matters. The Board adjourned the Executive Session and Committee of the Whole Meeting at 8:17 p.m. with no further action.

Respectfully Submitted,



Michelle Vesay  
Secretary



Cheryl Lagola  
Recording Secretary