



BLUE MOUNTAIN SCHOOL DISTRICT

PROOF OF RESIDENCY

Required Documents When Change Of Address

To the Parent / Guardian:

When a change of address occurs, it is required that you submit acceptable proof of residency to the School District in order to keep your student(s) enrolled. Pennsylvania School Code and the Blue Mountain School Board policy require that acceptable proof of residency in the District be proven for enrollment. This matter **MUST** be taken care of within the next 10 business days.

PROOF OF RESIDENCY “ONE” of the following:

- Copy of deed
- Copy of lease
- Copy of property tax bill
- Construction Contract (90 days after which the parent/guardian must be inhabiting)

If none of the above forms are available, “TWO” of the following documentation forms will be accepted:

- Copy of current utility bill
- Copy of credit card bill (with the last 60 days)
- Copy of valid vehicle registration
- Copy of valid driver’s license
- Copy of DOT identification card

Please return the form with the proof of residence to the building secretary. Thank you for your assistance and prompt attention to this matter.



STUDENT CHANGE OF ADDRESS FORM

Please complete this form and attach acceptable proof(s) of residency

 Full name of parent/guardian filling out this form (please print)

_____ Date address is effective (mm/dd/yyyy) _____
 Phone Number

<u>Old Address:</u>		<u>New Address:</u>	
_____ Street Name	_____ Street Name	_____ Street Name	_____ Street Name
_____ City	_____ Zip	_____ City	_____ Zip

Please fill out this only once per address change, listing all students who reside in your household. We will change the primary address for all students listed below:

_____ Last Name	_____ First Name	_____ Grade	_____ Building
_____ Last Name	_____ First Name	_____ Grade	_____ Building
_____ Last Name	_____ First Name	_____ Grade	_____ Building
_____ Signature of parent/guardian	_____ Relationship to student	_____ Date	

 School District Use

Proof of Residency Attached Yes No

Old Bus # _____ New Bus # _____

Old Bus # _____ New Bus # _____

Old Bus # _____ New Bus # _____