



BLUE MOUNTAIN SCHOOL DISTRICT

Board of School Directors
Public Meeting Agenda
Thursday, June 14, 2018
7:15 PM

Blue Mountain Middle School
Orwigsburg, PA

Mrs. Anne Usuka
Board President

Dr. David Helsel
Superintendent

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. SUPERINTENDENT'S REPORT
5. REVIEW OF AGENDA
6. INVITATION TO PUBLIC TO SPEAK ON AGENDA ITEMS
7. APPROVAL OF CONSENT AGENDA
8. APPROVAL OF MINUTES

It is recommended that the Board approve the minutes of the meetings as listed (Attachment #1):

May 10, 2018 Regular Board Meeting
June 7, 2018 Committee of the Whole Meeting

9. FINANCE (Mark Hoover – Chairperson, David Lafko, Herman Fligge)

A motion is requested to approve all recommended items as listed under Finance:

Financial Reports

It is recommended that the Board approve the financial reports as listed (Attachment #2):

Monthly Bank Account Summary – May 2018
Revenue Report – Total Receipts – May 2018
Expenditure Report – May 2018
General Fund Check Register – June 2018
General Fund List of Payments – May 2018
Cafeteria Report – May 2018
Cafeteria Fund Check Register – May/June 2018
Cafeteria Fund List of Payments – May 2018
High School Activity Fund Report – May 2018
Middle School Activity Fund Report – May 2018
Special Revenue Fund Report – May 2018
Athletic Fund Report – May 2018
Athletic Fund List of Payments – May 2018
Budget Transfers
Tax Refunds

Final Budget

It is recommended that the Board approve the school district’s Final Budget for the 2018-2019 fiscal year with revenues in the amount of **\$42,534,271** and expenditures in the amount of **\$43,077,678** in accordance with School Board Policy Nos. 602, 603 and 604 (Attachment #3).

Local and Real Estate Tax Rates

It is recommended that the Board approve the current local tax rates and establish real estate tax rates in accordance with School Board Policy No. 605 as follows in support of the final budget for the 2018-2019 fiscal year:

	<u>2017/2018</u>	<u>2018/2019</u>
Real Estate	37.254 mills	38.254 mills
Occupational Assessment	\$230.00	\$230.00
Real Estate Transfer*	1.0%	1.0%
Earned Income Tax*	1.0%	1.0%
Local Services Tax	\$5.00	\$5.00
Business Privilege Tax	\$10.00	\$10.00
Per Capita 511 Tax	\$0.00	\$0.00
Per Capita 679 Tax	\$0.00	\$0.00

* 0.5% for school district; 0.5% for municipalities

Homestead and Farmstead Exclusion Resolution

It is recommended that the Board adopt the 2018 Homestead and Farmstead Exclusion Resolution in accordance with final budget adoption (Attachment #4).

Payments to Schuylkill Intermediate Unit

It is recommended that the Board approve the following payments to the Schuylkill Intermediate Unit 29:

\$106,093.18 for HVAC upgrades and controls at both North and South Schuylkill Technology Centers.

\$323,651.13 for a roof replacement project at both North and South Schuylkill Technology Centers.

Transfer of Debt Service

It is recommended that the Board approve closing the Debt Service Fund and transferring \$255,097.77 to the General Fund to be used for debt payments.

Approval of July 2018 Bills

It is recommended that the Board approve paying the customary bills and payroll for the month of July 2018 which will be ratified at the August 2018 school board meeting.

Budget Transfers

It is recommended that the Board authorize the Business Office to make the necessary budget transfers to close the 2017-2018 fiscal year in conjunction with the completion of the 2017-2018 annual audit. (A detailed list of transfers made at year end will be presented to the Board for approval at a later date.)

Insurance Advisor

It is recommended that the Board approve the appointment of Seltzer Insurance Agency of Orwigsburg as insurance advisor for the 2018-2019 school year.

Renewal of Life Insurance

It is recommended that the Board approve the renewal of life insurance through Pennsylvania School Boards Association Insurance Trust for the 2018-2019 fiscal year with no change in coverage and no increase in rates from the 2017-2018 fiscal year.

Vision Insurance

It is recommended that the Board approve the renewal of vision insurance with VBA for the 2018-2019 fiscal year at the following rates:

	<u>2018-2019 (Monthly)</u>
Single	\$3.02
2-Party, Family	\$7.10

Renewal of Dental Insurance

It is recommended that the Board approve the renewal of dental insurance through United Concordia for the 2018-2019 fiscal year at the following rates with an increase in rates from the 2017-2018 fiscal year:

	<u>2018-2019 (Monthly)</u>
Administrative Services Only	\$2.20
Single	\$30.61
2-Party, Family	\$67.02

Lease of Vehicle

It is recommended that the Board approve the lease agreement with Fisher Leasing, Inc. for the lease of a vehicle for Driver’s Education at \$17 per day for the months of June, July and August 2018.

Consent for Compromise of Taxes

It is recommended that the Board approve the Consent for Compromise of Taxes as requested by the Schuylkill County Tax Claim Bureau for parcel no. 34-19-0025.010 owned by PC Management, Inc. for tax years 2009-2014 inclusive and 2016 in the amount of \$7,928.91 due to a cell tower platform being removed.

Repository Sale of Property

It is recommended that the Board approve the following bid for the Repository Sale of Property as received from the Schuylkill County Tax Claim Bureau:

Parcel no. 07-06-0104.004 (owned by Frederick J. Koch) to JMAC Realty, LLC in the amount of \$1,554.00.

10. PHYSICAL FACILITIES (David Lafko – Chairperson, Dean Gherghel, Mark Hoover)

A motion is requested to approve all recommended items as listed under Physical Facilities:

Facility Requests

It is recommended that the Board approve a list of facility requests dated June 14, 2018 (Attachment #5).

Facilities Fee Schedule

It is recommended that the Board approve the revised Facilities Fee Schedule beginning June 15, 2018 (Attachment #6).

Disposal of Items

It is recommended that the Board authorize Administration to liquidate, both by sale and donation, numerous surplus or obsolete items beginning July 1, 2018 through June 30, 2019.

Water Treatment Services

It is recommended that the Board approve a proposal from R.L. Clark Enterprises, Inc. to continue providing district-wide heating and geothermal water treatment services beginning July 1, 2018 through June 30, 2019 for their proposed total amount of \$8,600.00.

11. PERSONNEL (Michelle Vesay – Chairperson, Scott Reichert, David Lafko)

A motion is requested to approve all recommended items as listed under Personnel:

Non-Union Confidential Staff Salary Matrix

It is recommended that the Board approve the salary matrix for the non-union confidential staff (Attachment #7).

Head Custodians and Cafeteria Managers

It is recommended that the Board approve the hourly rates for the head custodians and cafeteria managers (Attachment #8).

Act 93 Agreement

It is recommended that the Board approve the Act 93 Administrative Personnel Evaluation and Compensation Plan for 2018-2019 and 2019-2020.

Independent Contracts

It is recommended that the Board approve an Independent Contracts with U.S. Healthcare Services, LLC to provide speech services from July 1, 2018 to June 30, 2019 for a student that receives special education services at a rate of \$63 per hour.

Appointment of Attorneys

It is recommended that the Board appoint the following attorneys:

Eric Prock as School Board Solicitor at a rate of \$150 per hour for non-litigation work, \$175 per hour for litigation-related work, and a \$3,000 retainer beginning July 1, 2018 through June 30, 2019.

The law firm of Sweet, Stevens, Katz and Williams as Special Counsel for special education matters at the standard hourly rate of \$160 for routine or general matters for attorneys, \$195 per hour for non-routine matters for attorneys, and \$125 per hour for legal assistants, for the period of July 1, 2018 through June 30, 2019.

Appointment of School Dentists

It is recommended that the Board approve Dr. Harjeet S. Mangat and Dr. Jaskirat Mangat as dentists to perform dental examinations for kindergarten and 3rd grade at BMEW and BMEE, 7th grade at BMMS, and kindergarten, 3rd and 7th grade at St. Ambrose at a rate of \$4.00 per exam for the 2018-2019 school year.

Transportation Contracts

It is recommended that the Board approve the following transportation contracts:

A transportation contract with R & J Transportation Inc., to include the 2018-2019, 2019-2020, 2020-2021, 2021-2022 and 2022-2023 school years (Attachment #9).

A transportation contract with LNE Transportation, Inc. to include the 2018-2019, 2019-2020, 2020-2021, 2021-2022 and 2022-2023 school years (Attachment #10).

A transportation contract with Daniel F. Eckroth to include the 2018-2019, 2019-2020, 2020-2021, 2021-2022 and 2022-2023 school years (Attachment #11).

A transportation contract with R & J Transportation, Inc. to provide extracurricular activity transportation for 2018-2019, 2019-2020, 2020-2021, 2021-2022 and 2022-2023 school years (Attachment #12).

BMEA Collective Bargaining Agreement

The following items are in accordance with the BMSD/BMEA Collective Bargaining Agreement and district policies and procedures:

Attainment of Tenure

It is recommended that the Board acknowledge the attainment of tenure for the following professionals who have been employed and rated satisfactorily for a three-year probationary period:

Sarah Adams
Amy Koch
Rachel Rhody

Employment Requests

It is recommended that the Board approve the following employment requests:

Stan Kuczawa as a temporary professional Special Education teacher assigned to a learning support classroom at BMMS at a salary of \$41,500 (Bachelors, Step 1) beginning the 2018-2019 school year pending the completion of all paperwork. Mr. Kuczawa replaces Kate Costenbader who resigned.

Leon Blatt as a temporary professional Technical Education teacher assigned to BMHS at a salary of \$41,500 (Bachelors, Step 1) beginning the 2018-2019 school year pending the completion of all paperwork.

Leave of Absence

It is recommended that the Board approve a request received from Katybeth Sickinger, BMMS teacher, to take a family and medical leave of absence for birth and care of child beginning on or about November 16, 2018, using applicable paid days, returning to work on March 22, 2019.

BMESPA Collective Bargaining Agreement

The following items are in accordance with the BMSD/BMESPA Collective Bargaining Agreement and district policies and procedures:

Regular Employment Status

It is recommended that the Board acknowledge regular employment status for Renee Williams and Jacqueline Eckert who both completed their 60-day probationary period on May 24, 2018 and May 27, 2018, respectively.

Elimination of Position

It is recommended that the Board approve the elimination of a 3.25 hour position in the BMEE cafeteria.

Resignation

It is recommended that the Board accept the resignation of Nancy Mengel, BMEE cafeteria, effective the end of the 2017-2018 school year. Nancy would like to remain on the substitute list.

Leave of Absence

It is recommended that the Board approve a request received from Gabrielle Hummel, BMEE aide, to take a maternity leave beginning September 4, 2018, using applicable paid days, in conjunction with a family and medical leave of absence, returning to work on October 16, 2018.

12. CURRICULUM AND INSTRUCTIONAL PROGRAMS (Herman Fligge – Chairperson, Mary Jo Moss, Michelle Vesay)

A motion is requested to approve all recommended items as listed under Curriculum and Instructional Programs:

Submission of 2018-2019 Federal Programs eGrant Application

It is recommended that the Board authorize Administration to submit the 2018-2019 Federal Programs eGrant application for Title I, Title II, and Title IV funds.

Student Parent Handbooks

It is recommended that the Board approve the 2018-2019 Student-Parent Handbooks for BMEE and BMEC/W.

Act 80 Days Submission

It is recommended that the Board approve the submission of the following Act 80 days to the Pennsylvania Department of Education for the 2018-2019 school year:

November 9, 2018 (early dismissal) – Parent/Teacher Conferences
March 25, 2019 – Professional Development

Settlement Agreement

It is recommended that the Board approve a Settlement Agreement for a student.

13. FOOD SERVICES, HEALTH AND SAFETY (Scott Reichert – Chairperson, John Carestia, Dean Gherghel)

A motion is requested to approve all recommended items as listed under Food Services, Health and Safety:

Approval of Lunch and Ala Carte Prices

It is recommended that the Board approve the attached school lunch and ala carte prices for the 2018-2019 school year (Attachment #13).

Information Item

Minutes of the May 29, 2018 Safety Committee Meeting (Attachment #14).

14. EXTRACURRICULAR PROGRAMS (Dean Gherghel – Chairperson, Mary Jo Moss, John Carestia)

A motion is requested to approve all recommended items as listed under Extracurricular Programs:

Resignations

It is recommended that the Board accept the following resignations:

Lisa Cook as Diversity Club Advisor.

Rose Carper as Assistant Athletic Director – Game Manager.

Employment Requests

It is recommended that the Board approve the following employment requests in accordance with the BMSD/BMEA Collective Bargaining Agreement for the 2018-2019 school year:

Thomas Gallagher as Assistant Football Coach at the stipend of \$2,627 (Class EE, Step 1). Tom replaces Corey Mentzer who resigned.

Revise the stipend for Eric Johanson, Assistant Football Coach from a stipend of \$1,314 (Class EE, ½ of Step 1) to a stipend of \$2,627 (Class EE, Step 1).

Revise the stipend for Jonas Kreitzer, Assistant Football Coach from a stipend of \$2,627 (Class EE, Step 1) to a stipend of \$1,314 (Class EE, ½ of Step 1).

Eric Bubeck as Assistant Football Coach at the stipend of \$1,314 (Class EE, ½ of Step 1) pending completion of all required paperwork.

Transfer

It is recommended that the Board approve the transfer of Mark Anthony from a paid football coaching position to a volunteer Assistant Football Coach.

Schuylkill Haven Student Athlete

It is recommended that the Board approve a Schuylkill Haven student to travel with the Blue Mountain High School golf team to any and all events where he will compete as an independent athlete and will pay any additional expenses incurred by the District as a result of that student's participation.

15. **POLICY/LEGISLATIVE** (John Carestia – Chairperson, Mark Hoover, Scott Reichert)
16. **COMMUNITY RELATIONS/EDUCATIONAL SUPPORT/TECHNOLOGY** (Mary Jo Moss – Chairperson, Michelle Vesay, Herman Fligge)

A motion is requested to approve all recommended items as listed under Community Relations/Educational Support/Technology:

SHI Lease Agreement

It is recommended that the Board approve a four-year lease agreement with SHI for a total of 1000 computers at an annual cost of \$108,144.81.

17. **OLD BUSINESS (Reserved for prior agenda items)**
18. **NEW BUSINESS (Reserved for items for placement on next meeting agenda)**
19. **RECREATION COMMISSION** (Dean Gherghel, Scott Reichert)

A motion is requested to approve all recommended items as listed under Recreation Commission:

Recreation Commission Report

It is recommended that the Board accept the Recreation Commission May 23, 2018 report which includes the April 25, 2018 minutes (Attachment #15).

20. OTHER REPORTS

A. Schuylkill Intermediate Unit 29 (Anne Usuka, Mary Jo Moss)

Information Item

Schuylkill Intermediate Unit 29 agenda for the Board of Directors' meeting of June 4, 2018 including the minutes from the May 7, 2018 meeting and the Schuylkill Technology Center agenda for the Board of Directors' meeting of June 4, 2018 including the minutes of the May 7, 2018 meeting (Attachment #16).

B. PSBA Legislative Council (Mary Jo Moss)

21. OTHER ITEMS FOR CONSIDERATION

Invitation to Public to Speak

22. DATES FOR FUTURE MEETINGS

Thursday, August 16, 2018	Committee of the Whole Meeting – 7:15 p.m. Blue Mountain District Office Conference Room
Thursday, August 23, 2018	Board of School Directors' Regular Meeting – 7:15 p.m. Blue Mountain Middle School

23. EXECUTIVE SESSION

24. ADJOURNMENT