

**BLUE MOUNTAIN SCHOOL DISTRICT  
EARNED INCOME TAX REGISTRATION FORM**

Your Name: \_\_\_\_\_ Spouse's Name: \_\_\_\_\_

Your Social Security No. \_\_\_\_\_ Spouse's Social Security No. \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State : \_\_\_\_\_ Zip: \_\_\_\_\_

Resident Municipality (Township or Borough in which you reside) - **CIRCLE ONE**

- Auburn Borough      Deer Lake Borough      New Ringgold Borough      Orwigsburg Borough  
Cressona Borough      East Brunswick Twp.      North Manheim Twp.      Wayne Twp.      West Brunswick Twp.

Date you moved to above address: \_\_\_\_\_

Did you move here from another Pennsylvania location?      \_\_\_ Yes      \_\_\_ No

If yes, please list the previous address and resident school district: \_\_\_\_\_  
\_\_\_\_\_

Your Employer: \_\_\_\_\_ Spouse's Employer: \_\_\_\_\_

Your Working Jurisdiction (Twp./Borough/City): \_\_\_\_\_ Spouse's Working Jurisdiction (Twp./Borough/City): \_\_\_\_\_  
\_\_\_\_\_

Is the Earned Income Tax withheld from:

Your pay?      \_\_\_ Yes      \_\_\_ No      Spouse's pay?      \_\_\_ Yes      \_\_\_ No

Are you self-employed?      \_\_\_ Yes      \_\_\_ No      Is spouse self-employed?      \_\_\_ Yes      \_\_\_ No

**If you have no earned income please circle the reason why: retired, homemaker, temporarily unemployed, disabled, student, minor (please state age)**

Your Signature: \_\_\_\_\_ Spouse's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## **EARNED INCOME TAX INFORMATION FOR RESIDENTS OF THE BLUE MOUNTAIN SCHOOL DISTRICT**

As you may know, school districts in Pennsylvania have tax revenue sources other than real estate taxes from which they may obtain funds to support schools and education. Authority for levying these additional taxes was granted to local school districts and municipalities by the Pennsylvania General Assembly in 1965 through passage of the Local Tax Enabling Act (LTEA) commonly referred to as "Act 511". The earned income tax or "wage tax" is usually a tax of one percent 1% on gross wages and/or net profits from a business or profession. In Home Rule communities, the tax rate may vary and can even be higher than one percent (1%). Typically, individuals who receive "earned income" including salaries, wages, commissions, bonuses, incentive payments, fees, tips and /or other compensation for services rendered whether in cash or property are subject to the tax. In addition, those who conduct businesses, professions, and other activities for profit **MUST** pay tax on the net profit derived from their operation after deductions have been made of all costs and expenses incurred in conducting said businesses.

Berkheimer Tax Administrator, Inc. (Berkheimer) is the appointed earned income tax officer for the Blue Mountain School District and the municipalities which compromise the school district. As the appointed earned income tax collector, Berkheimer is charged with the duty of administering the school districts, townships and/or boroughs taxes. This includes collecting the tax, establishing rules and regulations to fairly enforce such tax and creating accurate tax records and accounts for each taxpayer.

On reverse side, is the Earned Income Tax Registration Form. A completed registration form will fulfill your registration requirements under the earned income tax rules and regulations adopted by the Blue Mountain School District and your resident municipality. More importantly, this information will ensure that your tax dollars are sent to your home taxing jurisdiction. **ALL** residents should complete this form regardless of employment status (unemployed, retired, college student, military personnel, or homemaker). If you have recently moved, please give your current and former address.

Most resident taxpayers will have this deducted by their employers. However, if you work in a jurisdiction where it is NOT WITHHELD, or you are self-employed, you will have to **PAY THE TAX DIRECTLY TO BERKHEIMER**. Your completed registration form will be forwarded to BERKHEIMER, who will create an accurate tax account reflecting your correct reporting status and send you the necessary tax forms.

We appreciate your cooperation in completing the registration form. If you have any questions, you may contact Berkheimer directly at 1-866-701-7206 or 570-752-4878.